



# **Fiscal Year 2016 Proposed Budget**

# TABLE OF CONTENTS

Cover Page	
Table Of Contents	2
FY15 Executive Summary	3
District Leadership	4
Minuteman Regional School District	5
Budget Principles and Priorities	6
Highlights	9
The Community Program: Enrollment Impact Over The Last Four Fiscal Years	10
Total Enrollment and % Change Since 2010	11
15 Year Historical Enrollment - October 1 Data*	12
15 Year Post Graduate/Secondary Enrollment- October 1 Data*	13
10 Year Freshman Enrollment	15
Professional Staff FTE	16
Student:Teacher Ratio	17
Ten Year Budget History	18
2015-2016 Proposed Budget By State Function Code	20
2015-2016 Proposed Budget	21
Change in Budget FY15 to FY16	24
FY16 Operating Budget	26
Salary Only Expenditures (History and FY16 Proposed)	27
Revenue Plan	28
Capital Expenditure	29
FY2012-2015 & Actual FY16 Preliminary Assessments Difference Report	30
Assessment to Member Towns	31
Supplemental Financial Information	34
Grant Structure	35
Grant Funding	36
Staffing Comparison FY15 to FY16	37
FY15 Revolving Funds	39
Stabilization	41
Assessment	42
Revenue	43
Glossary	44

## FY16 EXECUTIVE SUMMARY

The Minuteman Fiscal Year 2016 (FY16) District Budget represents the first budget to begin the transition to a 628 student enrollment and the implementation of a new Educational Program Plan adopted by the Minuteman School Committee. Full implementation of the Plan is expected to last about four years in developing the new Minuteman as an exciting (and smaller) Career Academy model with more robust offerings, which will continue to provide students an excellent education with pathways to college, advanced training, and immediate employment. The district is developing a powerful strategic enrollment and retention plan focused on accomplishing our goals of awareness and relationship building with young students and parents in an effort to increase in-district enrollment as planning for the building project continues.

In conjunction with these efforts, it is incumbent on the district to continue with the necessary capital repairs to sustain the roof and specific facility maintenance that cannot be ignored even as the MSBA building project process continues into its 7th year. The New England Association of Schools and Colleges (NEASC) has put Minuteman on Warning Status for failing to make adequate progress on the Facilities Standard. Other unmet needs for capital equipment in Career and Vocational Technical Education (CVTE) program areas have been identified by our Advisory Committees and are addressed in this budget and other funding sources, such as the Perkins grant. This budget reflects anticipated program closures, and recommendations are included to implement these changes consistent with the Educational Plan and as enrollment require.

The proposed operating budget includes an overall increase in expenditures of 0.95% over FY15. Assessments to member towns are increased by 6.0% primarily due to a decline in non-resident tuition revenue based on our current enrollment. Staffing reductions in administrative support incorporate the reorganization implemented during FY15, and instructional staffing will be reduced as necessary consistent with enrollment demand. To assist in implementing the new programs offered, this budget includes a .25 FTE instructor for Advanced Manufacturing, and a .25 Multi-Media Engineering Instructor. Staffing of 1.0 FTE Instructors and 1.5 Technical Assistants currently funded in the Perkins grant are budgeted in the District budget, which will make available Perkins funds for instructional equipment needs. Our contract for bus transportation will expire on June 30, 2015, and anticipated funding for a renewal contract is provided, as well as anticipated increases in our health insurance costs. On the revenue side, we have budgeted an expected loss in tuition revenue as a direct result of the Commissioner of Education's actions in reducing Chapter 74 Tuition rates for non-member communities and our goal of increasing in-district enrollment. Capital funding of \$590,973 is recommended to address critical facilities issues short term while the MSBA building project moves forward.

The economic recovery in the Commonwealth appears uncertain at this time, as the Baker Administration is identifying ways to address an FY15 state revenue deficit. As Governor Patrick concluded his term, so-called "9C" cuts were implemented, reducing Regional Transportation Aid. Due to conservative revenue estimates, it is not anticipated that the district will have a revenue deficit in the FY15 budget.

Chapter 70 aid under the Governor's proposed State budget reflects a small decrease. Transportation aid is projected to increase by \$52,956 in our FY16 revenue plan based on a 60% reimbursement rate. Although these levels of aid may improve, this budget assumes a modest increase from state resources and a reduction in our grant resources as a result of the reductions in federal budgets.

Minuteman Per Pupil Expenditures (PPE) reported by the Massachusetts Department of Elementary and Secondary Education (DESE) are not a true reflection of actual per pupil expenditures. Far more students -- adult as well as high school -- are served by the Minuteman budget than can be officially counted in the DESE formula. Minuteman is not allowed to count half day students, post-graduate students, nor hundreds of middle school students or adult evening students who participate in Minuteman programs.

## DISTRICT LEADERSHIP

### SCHOOL COMMITTEE

<b>Nancy Banks, Secretary</b>	<b>Acton</b>
Susan Sheffler	Arlington
Jack Weis	Belmont
David O'Connor	Bolton
Cheryl Mahoney	Boxborough
Judith Taylor	Carlisle
<b>Carrie Flood, Vice-Chair</b>	<b>Concord</b>
Ford Spalding	Dover

Daniel Mazzola	Lancaster
David Horton	Lexington
Kemon Taschioglou	Lincoln
<b>Jeffrey Stulin, Chair</b>	<b>Needham</b>
Alice DeLuca	Stow
David Manjarrez	Sudbury
Mary Ellen Castagno	Wayland
Douglas P. Gillespie	Weston

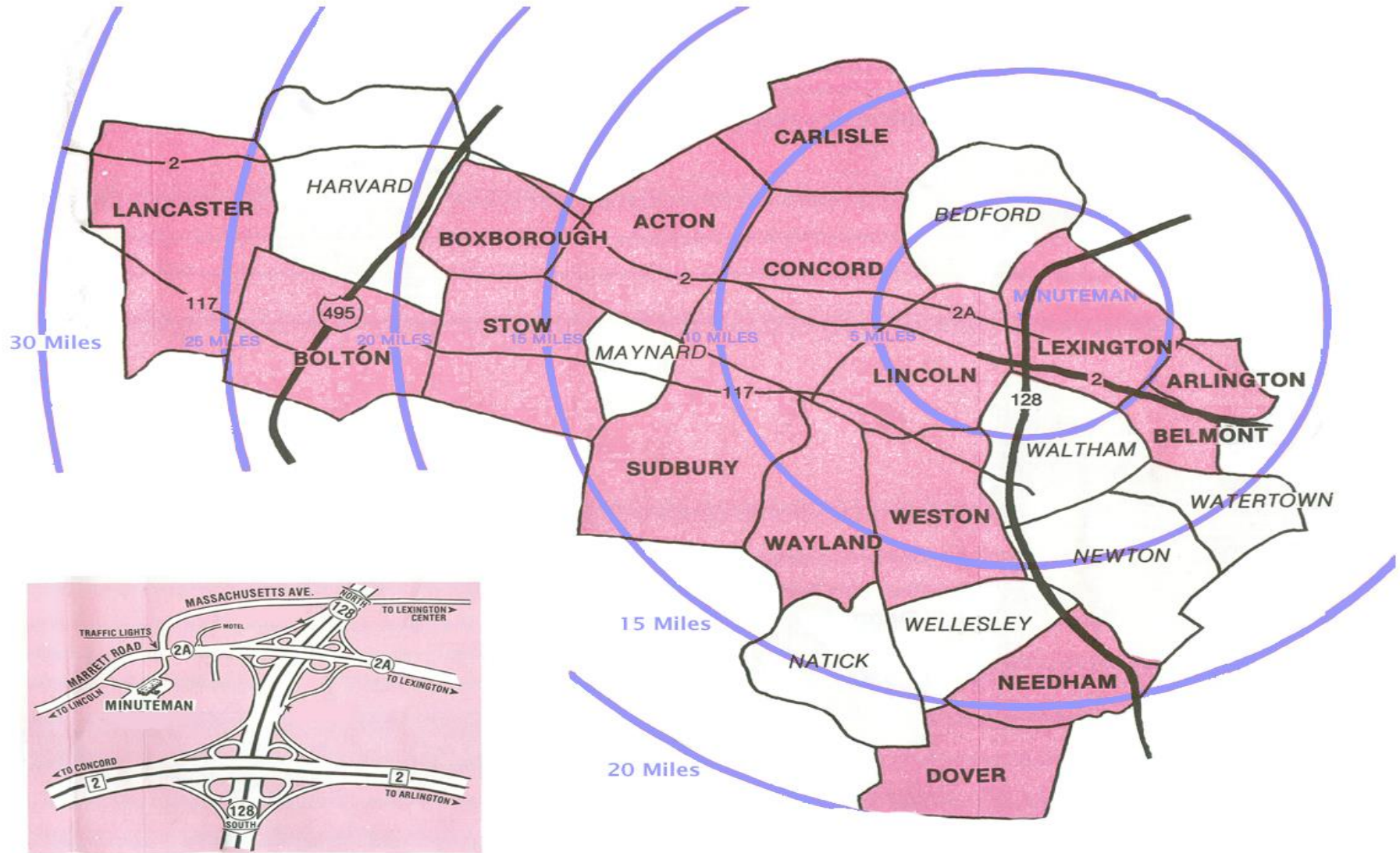
### ADMINISTRATION LEADERSHIP TEAM

Edward Bouquillon, PhD	Superintendent-Director
Jack Dillon	Principal
Kevin Mahoney	Assistant Superintendent of Finance
Bill Blake	Director of Curriculum, Instruction & Assessment
Michelle Roche	Director of Career & Technical Education
Kevin Lynn	Director of Special Education
George Clement	Assistant Principal For Education Services
Annamaria Schrimpf	Director of Educational Technology
Steve Sharek	Director of Outreach & Development

### DEPARTMENT & CLUSTER CHAIRS

Gene DiPaolo	Bioscience / Engineering
Maureen Archambault	English
Cindy DeMaio	Human, Business & Commercial Services
Connie Maynard	Humanities
John Fusco	Math
Gary Sypteras	Science
Michael Buckley	Social Studies
Albert St. George	Trades and Transportation
Margaret Teehan	Special Education

# MINUTEMAN REGIONAL SCHOOL DISTRICT



*Member towns are highlighted in pink.*

# BUDGET PRINCIPLES AND PRIORITIES

## Budget Principles and Priorities

**Guiding Priorities.** Support the Mission through Professional Learning Communities, the New Educator Evaluation system, Integration of Curriculum, Common Planning Time, Strategic Growth that impacts student learning, Building our 'Brand' in member communities, and advancing our strategic enrollment and retention plan focused on in-district students and parents.

**The Six (6) Indicators of Program Expansion or Contraction.** State Chapter 74 regulations require us to consider three factors in making decisions about program expansion or contraction. Because Minuteman's mission prepares students for the new global economy, we consider additional variables when making adjustments to Career and Technical Education programs. Our investments in new programs are based upon a review of recommended workforce development data including (1) job growth, (2) living wage, (3) student interest, (4) emerging occupations, (5) existing training sources and (6) the strength (or potential strength) of a significant educational partner.

## FY16 BUDGET PRIORITIES

This budget represents the first year of a projected four-year initiative to implement the new Educational Program Plan approved by the Minuteman School Committee. It continues to support our commitment to Professional Learning Communities (PLC) which provide common planning time for teachers to review student work, deepen our common language around best practices, and support excellent teaching and learning. It continues to support the Race to the Top (RTTT) initiative and DESE's new Educator Evaluation system. Finally, it supports our new strategic plan that focuses on marketing, recruitment and retention as we communicate the "value add" of a Minuteman choice to our member communities.

**Academic and Special Education Staffing.** There are no changes in staffing in the FY16 budget. Staff will continue to address the following areas: low math levels of incoming 9th graders; special education caseloads; MCAS performance; the Executive Binder program; curriculum integration; project-based learning; and AP classes.

**9th Grade Math and English (180 Program).** The 9th grade initiative will continue. We will be entering our 7th year of a dedicated 9th grade counselor, and the delivery of daily English and Math classes to all freshmen. This has had a positive impact on student performance.

**Reading Support.** Minuteman will continue to offer rigorous college preparatory level academics to all students. Given the number of students requiring accommodations in their academic program, we are continuing to provide reading support in academics and career and technical education programs.

**Career and Technical Programs and Staffing.** There is an identified need to replace and upgrade instructional equipment in many of the career and technical education areas, not only in the FY16 budget, but in future years. In this budget, a .5 FTE Programming and Web Design Instructor, a .5 FTE Horticultural Instructor, and 1.5 FTE Technical Assistants currently funded in the Perkins grant have been moved to the district budget. The availability of funds that will be available in the Perkins grant can be a source committed toward equipment replacement. In FY16, Perkins funds will be used for a Trainer/Simulator in Automotive Technology, a CNC Milling Machine in Engineering, a 22" Single Surface Planer in Carpentry, and Environmental Controls in Telecommunications.



## BUDGET PRINCIPLES AND PRIORITIES

This budget eliminates HVAC as a stand-alone program, as enrollment is low and many of those competencies can be taught in Plumbing. This will result in a reduction of 1 FTE CVTE instructor. Other staffing reductions may result as the district merges programs during the transition to the new Educational Program Plan and in areas of low enrollment. Funding is provided to begin the development of the Advanced Manufacturing and Multi-Media Engineering programs, with .25 FTE positions in both CVTE program areas.

**Special Education.** As the percentage of freshmen with disabilities has increased over the past three years, we have addressed the issue of increasing Special Education teacher caseloads. Greater support for students on IEPs was added in FY15 during the CVTE week, and this additional support is being currently assessed for its effectiveness. The complexity of student disabilities and profiles has changed dramatically in the last three years as well.

**Transportation.** The current bus transportation contract expires on June 30, 2015 after a five year term. This line item has been increased based on the estimated cost of a successor contract.

**Middle School Career Exploratory Programs.** Minuteman had provided career and related afterschool enrichment programs (including transportation) to member town 7th and 8th graders for many years. While this program was important and provided parents and students with much needed career development information, it was eliminated from the district budget and exists as a fee based 'Staycation' program. Development of our Middle School recruitment and freshman retention initiatives include Freshman Orientation Week, participation in member school and community activities, and additional outreach to parents. A more intensive Freshman Orientation Week program was piloted in FY13, has proved successful and is again supported in the FY16 Budget.

**Educational Technology (Ed Tech).** The proposed Ed Tech budget continues to address the necessary components to support the use of technology for both the administrative and educational facets of the organization. There are four main areas that an educational institution needs to focus on when building a successful educational technology program. The four focus areas include Leadership, Staffing, Infrastructure; and Teaching and Learning. A key goal of this budget is the continuing upgrade of the Minuteman infrastructure to an enterprise environment. Other requests support the continued growth in technology literacy, digital literacy, communication, business efficiency and teaching and learning.

During the 2014-2015 school year, several upgrades to the infrastructure have been completed at Minuteman. This multi-year upgrade continues in the FY16 Budget in order to build the infrastructure upgrades that will create a solid foundation to support the needs of the district. The foundation includes three priority areas. Redundancy: There are varying levels of redundancy that can be implemented to create a stable environment. The FY16 budget continues to build redundancy from the Internet connection down to the switches. Standardization: The FY16 budget continues to replace the older network components and to build stable network continuity for the district. The standardization of the switches and wireless access points will support remote management access to monitor, upgrade and address network issues. Access: During the 2014-15 school year, Office 365 has been configured and partially implemented to support access of instructional resources for both teachers and students in and out of the school district which enables learning to be extended beyond the school day.

## BUDGET PRINCIPLES AND PRIORITIES

**Capital Expenditures.** A complete review of Capital Facility and Capital Equipment priorities is supported by several engineering reports. In FY15, completed projects include: replacement of boiler building roof, and the repair of exterior wall and re-grading in the Design and Visual Communications area. Over the last two years, the district repaired and painted 27 bathrooms, replaced 1 set of exterior doors and is scheduled to replace an additional 2 sets of interior doors. Interior renovations completed include 2 mall bathrooms, 3 hallways, 4 classrooms, and the replacement of flooring in the IRC. The stairs to the main entrance were repaired and upgraded last summer. The Building Maintenance department continues to routinely inspect and repair areas of the main roof and skylights as necessary. FY16 Capital Projects include site repairs to the access road and parking areas, as well as replacement of guardrails in identified areas. An engineering study on this scope of work is currently in process and this project may be phased over multiple years, depending on the cost estimates to complete the work. Also scheduled is the renovation of the fire alarm equipment, replacement of 2 interior doors, replacement of the building's emergency generator (50% paid from district funds, the remaining 50% from the facilities revolving fund), and replacement of the 3N50 hallway floor.

The district added an administrative van in FY15, and has budgeted for FY16 a 15 passenger van and trailer primarily to be used by the Horticulture program, and a John Deere tractor to be used both by the Horticulture program and Building Maintenance department.

**Other Fiscal Matters.** The FY16 budget includes \$50,000 as funding for the portion of the district's unfunded "Other Post-Employment Benefits" (OPEB). This is consistent with the financing reporting requirements of governmental agencies to account for other post-employment benefits, primarily health care, on an accrual basis rather than a pay-as-you-go basis. The district's unfunded actuarial accrued liability as of July 1, 2013 is \$21,947,811. An allocation of \$100,000 is provided to fund the stabilization account. Utility costs are level-funded, and the budget includes an estimated increase of 7% for our health insurance premiums.



## HIGHLIGHTS

### CLASS OF 2014 ACHIEVEMENT

- 68% college bound or advanced Technical Training, 19% career bound and 7% military (7% unknown).
- 83% of the Early Education and Care students achieved both the Early Education and Care Infant/Toddler and Preschool Teacher Certification.
- 100% Cosmetology test takers passed the State Board examination.
- 100% of Health Occupation graduates achieved college acceptance.
- 100% of Environmental Technology graduates were certified in a 10-Hour General Safety and Confined-Space Entry training. 66% were certified in OSHA 40-Hour HAZWOPER training, and 100% received their First Aid/CPR Certification
- Valedictorian Anita Viggh (Boxborough), Programming and Web Development graduate is attending Massachusetts College of Art in Boston. Salutatorian Nicole Bazarian (Arlington), Health Assisting graduate is attending Regis College.

### GRADUATE PLACEMENT

	2009	2010	2011	2012	2013	2014
<b>Number of Graduates</b>	149	129	139	142	93	148
<b>4 Year College</b>	35%	34%	38%	44%	39%	44%
<b>2 Year College</b>	22%	34%	30%	20%	22%	23%
<b>Employed</b>	27%	19%	12%	27%	23%	19%
<b>Military</b>	3%	5%	3%	3%	8%	7%
<b>Advanced Technical Training</b>	9%	4%	5%	1%	2%	1%
<b>TOTAL POSITIVE PLACEMENT</b>	96%	96%	88%	95%	92%	94%

### COLLEGE AND UNIVERSITY ACCEPTANCES\*

Alabama State University, American International College, Arizona State University, Art Institute of Seattle, Assumption College, Boston University, California School of Culinary Arts, Catholic University of America, Champlain College, Clark University, Cleveland Institute of Art, Colby-Sawyer College, Connecticut College, Connecticut Culinary Institute, Culinary Institute of America, Daniel Webster College, Elms College, Emerson College, Emmanuel College, Endicott College, Florida Hospital College, Florida Institute of Technology, Fortis College, Franklin Pierce College, Johnson & Wales, Kansas State University, Keene State College, Kentucky State University, Lasell College, Maine Maritime Academy, Marist College, Massachusetts Maritime Academy, Mississippi Valley State University, Montana State University, Montgomery College, Mount Holyoke College, Mount Ida College, NASCAR Technical Institute, New Hampshire Institute of Technology, Norfolk State University, North Carolina Agricultural & Technical State University, North Carolina State University, Northeastern University, Pennsylvania College of Technology, Purdue University, Quinnipiac University, Rensselaer Polytechnic Institute, Rhode Island College, Rochester Institute of Technology, Roger Williams University, Rose-Hulman Institute of Technology, San Diego State University, School of the Art Institute of Chicago, Simmons College, South Dakota School of Mines, Southern New Hampshire University, Spartan College of Aeronautics, St. Mary's College, St. Petersburg College, Suffolk University, Syracuse University, Texas A & M, Trent University, Tufts University, Unity College, University of Maine, University of Maryland, University of New Hampshire, University of Pittsburgh, University of Rhode Island, University of Vermont, Utica College, Virginia Polytechnic Institute & State University, Wentworth Institute of Technology, West Virginia Wesleyan College, Wheaton College, Worcester Polytechnic Institute.

*\* College acceptances are a partial list.*

## SERVING THE COMMUNITY

### PROGRAM ENROLLMENT IMPACT OVER THE LAST FOUR FISCAL YEARS

EDUCATIONAL PROGRAM	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
High School Total Enrolled*	634	659	666	725	683
Middle School Technology Program	1,955	2,362	2,072	2,055	2,462
Adult/Community Education	1,268	1,660	1,400	839	1,600
MTI Post Graduate Programs***	148	126	75	86	62
Youth Program****	278	285	250	138	200
Child Development Center	25	26	21	14	7
Summer School	1,128	913	906	902	1,200
	<b>6,190</b>	<b>5,815</b>	<b>6,129</b>	<b>4,759</b>	<b>6,214</b>

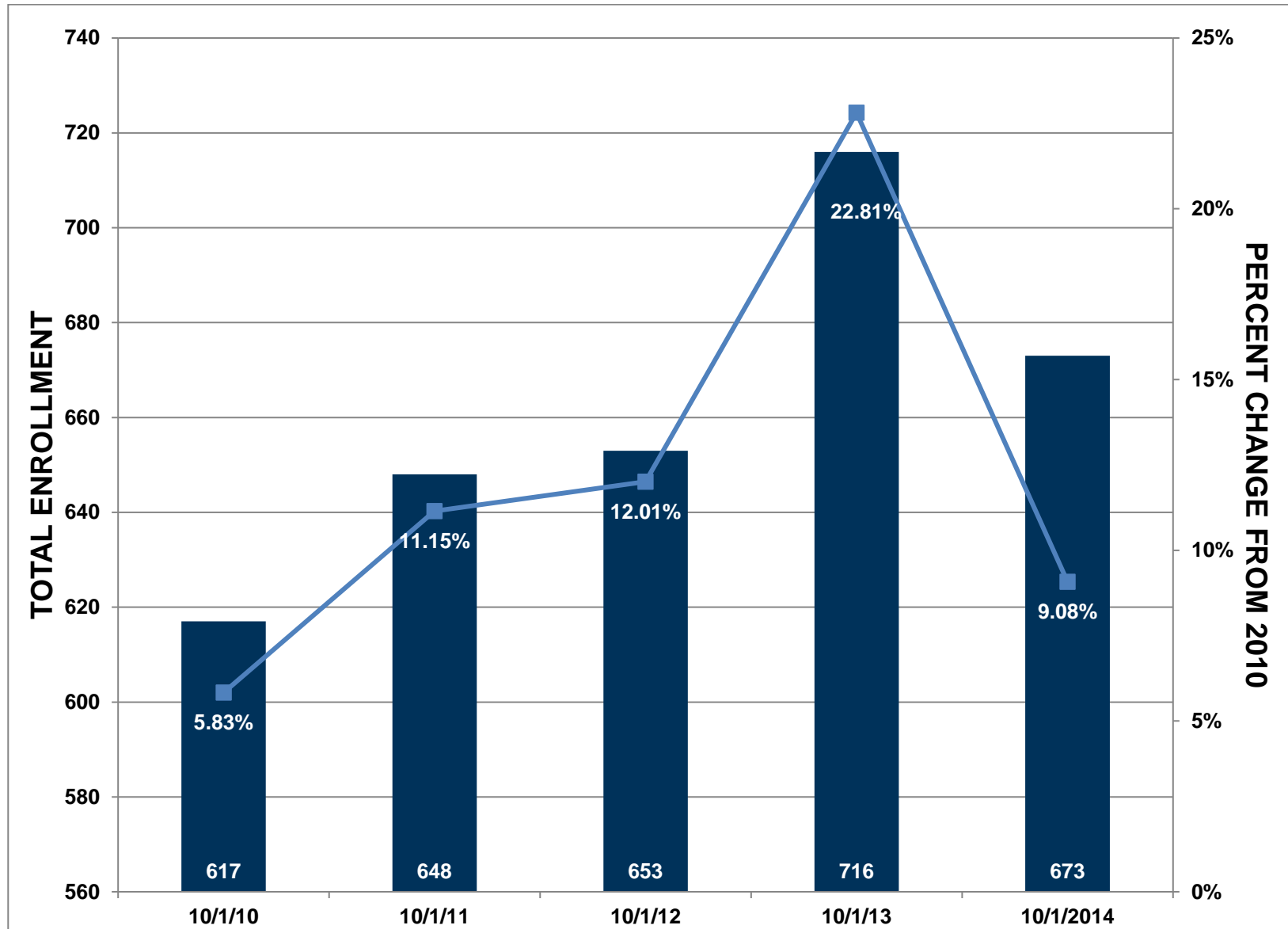
\* Includes High School and Half Day

\*\* Winter/Spring 2015 programs registrations will continue to come in through May 2015. Adult Education for fall 2014 is complete; Winter/Spring 2015 estimated

\*\*\*\* After School Program hasn't run since 2008; Saturday Career Exploratory programs will not run in FY15. Estimate number provided for Staycations which run in February and April 2014.

Middle School Technology Enrollment Source: <http://profiles.doe.mass.edu/>

## TOTAL ENROLLMENT AND % CHANGE SINCE 2010



## 15 YEAR HISTORICAL ENROLLMENT- OCTOBER 1 DATA\*

TOWN	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Acton	47	42	38	38	34	37	36	33	28	23	31	30	21	26	30
Arlington	125	132	133	160	162	173	169	150	135	131	115	139	139	165	152
Belmont	38	28	26	30	31	34	24	31	33	38	41	41	34	31	31
Bolton	13	11	14	17	11	11	7	11	11	7	10	10	10	11	10
Boxborough	6	10	8	14	14	14	12	12	13	14	16	8	6	5	5
Carlisle	4	5	7	10	11	9	8	7	8	8	5	7	9	12	8
Concord	22	15	11	21	22	25	27	20	24	26	22	18	10	7	16
Dover	3	3	2	1	4	4	3	1	0	1	1	2	2	1	3
Lancaster	27	25	30	35	41	32	28	29	26	27	23	19	22	27	32
Lexington	46	46	41	42	45	52	54	67	81	79	89	68	65	55	45
Lincoln	6	5	7	8	11	8	5	4	2	3	4	4	4	6	6
Needham	23	25	21	28	44	38	29	18	19	17	26	34	27	35	24
Stow	39	45	48	58	58	49	44	40	25	25	29	23	26	22	19
Sudbury	14	17	19	20	18	18	12	11	13	10	18	11	18	22	25
Wayland	7	5	9	7	10	8	18	18	18	19	12	13	12	11	4
Weston	2	4	2	3	6	8	3	3	2	2	3	3	4	4	3
Total Member Towns	422	418	416	492	522	520	479	455	438	430	445	430	409	440	413
Non-Member Towns	387	379	343	303	270	254	245	245	260	250	309	355	340	356	332
<b>TOTAL</b>	<b>809</b>	<b>797</b>	<b>759</b>	<b>795</b>	<b>792</b>	<b>774</b>	<b>724</b>	<b>700</b>	<b>698</b>	<b>680</b>	<b>754</b>	<b>785</b>	<b>749</b>	<b>796</b>	<b>745</b>

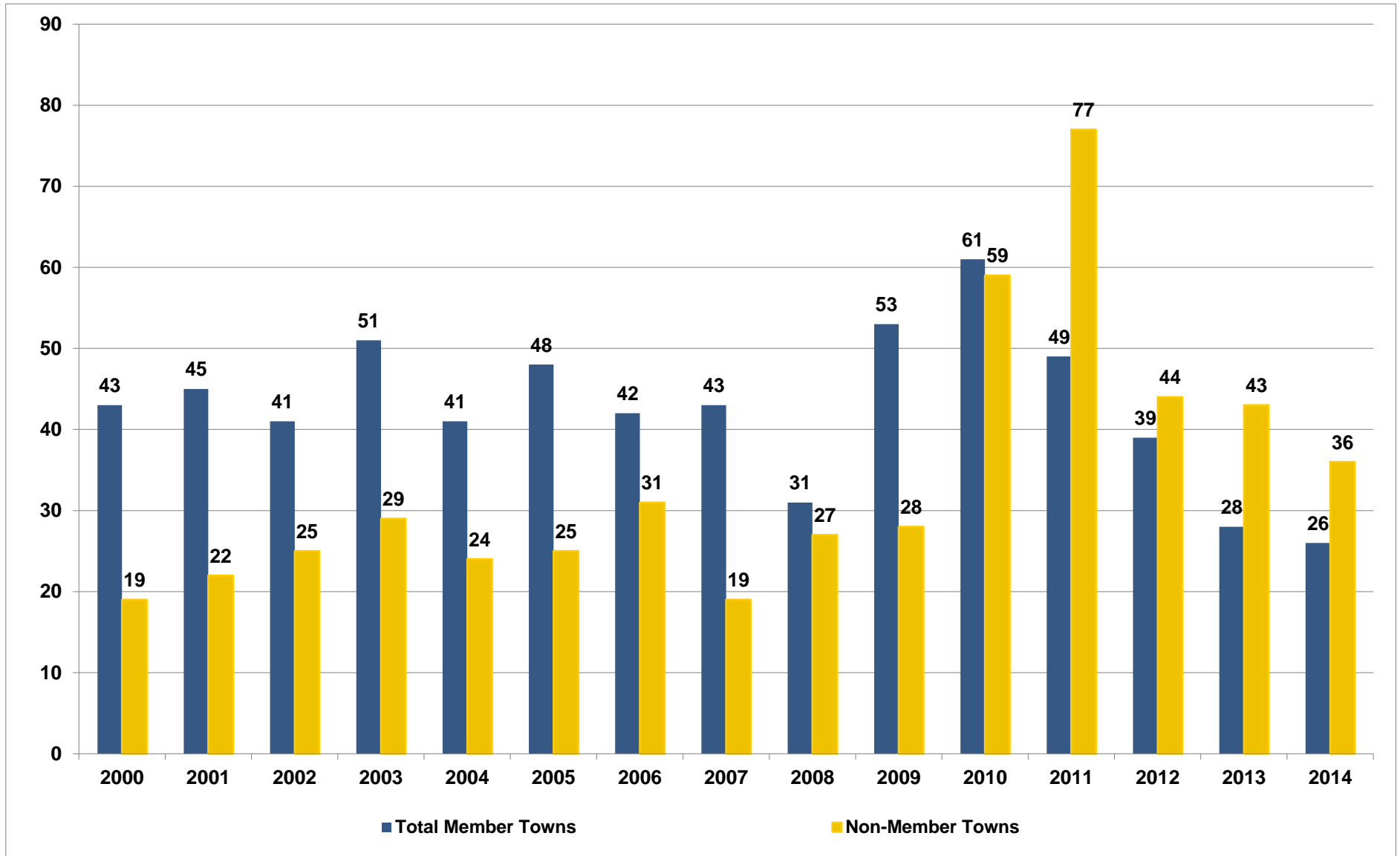
\* These totals reflect high school, post-graduate, and part-time students and may not align with the full time equivalent (FTE) enrollments used to determine member town assessments.

## 15 YEAR POST GRADUATE/SECONDARY ENROLLMENT- OCTOBER 1 DATA\*

TOWN	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Acton	6	9	4	2	2	0	3	2	3	4	8	5	1	1	4
Arlington	9	12	16	19	11	13	13	11	9	21	13	16	14	12	6
Belmont	5	3	3	4	4	5	2	1	0	3	4	4	3	1	2
Bolton	0	0	1	1	0	1	0	0	0	0	1	0	1	0	0
Boxborough	0	0	2	3	1	3	0	1	0	0	4	1	1	1	1
Carlisle	0	0	2	2	1	1	1	1	0	0	0	0	0	0	0
Concord	2	1	1	3	2	2	2	1	0	3	2	3	3	0	4
Dover	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lancaster	2	1	3	1	2	2	4	3	1	1	2	1	0	1	0
Lexington	9	10	7	6	9	9	9	13	11	11	21	9	10	5	2
Lincoln	1	0	1	2	2	1	1	1	0	0	0	1	0	1	2
Needham	3	4	0	2	6	5	2	0	1	2	2	3	0	1	2
Stow	0	1	0	1	0	0	1	3	0	3	0	3	1	0	1
Sudbury	2	2	1	3	1	5	3	2	2	2	3	0	3	3	1
Wayland	4	1	0	1	0	1	1	4	4	2	1	3	1	2	1
Weston	0	1	0	1	0	0	0	0	0	1	0	0	1	0	0
Total Member Towns	43	45	41	51	41	48	42	43	31	53	61	49	39	28	26
Non-Member Towns	19	22	25	29	24	25	31	19	27	28	59	77	44	43	36
<b>TOTAL</b>	<b>62</b>	<b>67</b>	<b>66</b>	<b>80</b>	<b>65</b>	<b>73</b>	<b>73</b>	<b>62</b>	<b>58</b>	<b>81</b>	<b>120</b>	<b>126</b>	<b>83</b>	<b>71</b>	<b>62</b>

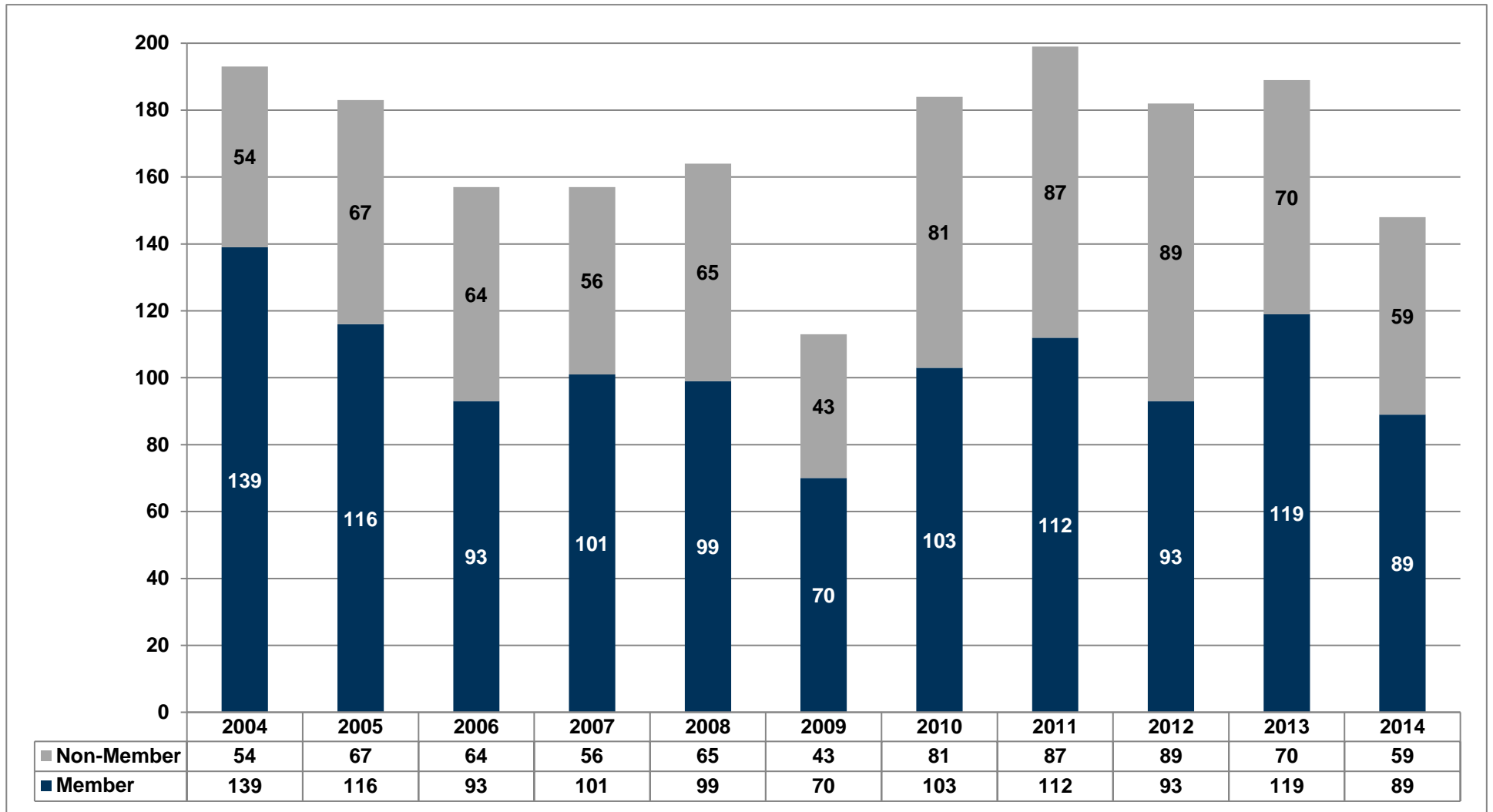
\* These totals reflect post-graduate / secondary students.

## 15 YEAR POST GRADUATE/SECONDARY ENROLLMENT- OCTOBER 1 DATA\*

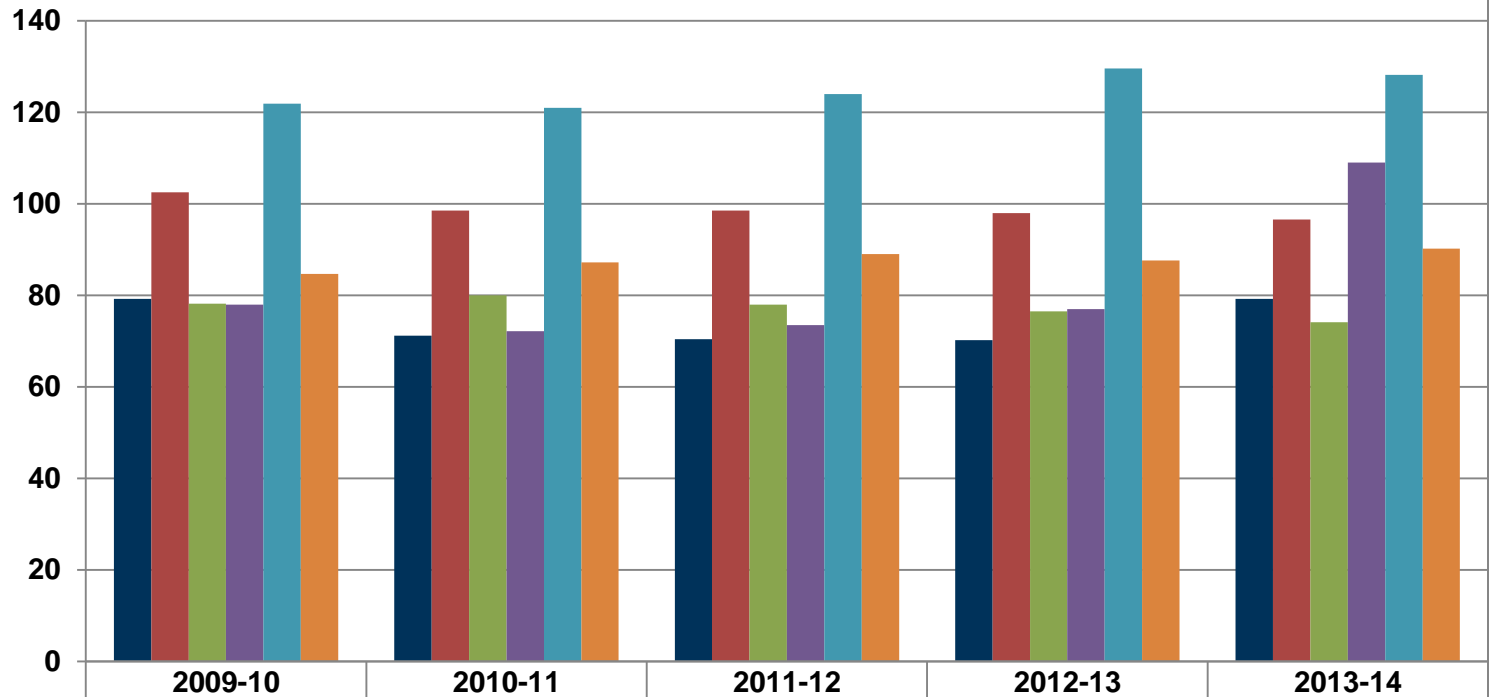




## 10 YEAR FRESHMAN ENROLLMENT



## PROFESSIONAL STAFF FTE



	2009-10	2010-11	2011-12	2012-13	2013-14
■ Minuteman*	79.2	71.2	70.4	70.2	79.2
■ Assabet Valley Regional	102.5	98.5	98.5	98	96.6
■ Blue Hills Regional	78.2	80	78	76.5	74.1
■ Keefe Tech	78	72.2	73.5	77	109
■ Shawsheen Valley	121.9	121	124	129.6	128.2
■ Tri County Regional	84.7	87.2	89	87.6	90.2

*Data source: FTE count: [http://profiles.doe.mass.edu/state\\_report/programareastaffing.aspx](http://profiles.doe.mass.edu/state_report/programareastaffing.aspx)*

## STUDENT:TEACHER RATIO

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
<b>Minuteman*</b>	8.3	10.0	9.2	9.3	9.0	Final DESE Report has not been published
Assabet Valley Regional	9.4	10.1	10.3	10.3	10.6	
Blue Hills Regional	10.4	10.6	10.7	10.7	11.4	
Keefe Tech	8.2	9.3	9.1	9.2	11.7	
Shawsheen Valley	10.7	10.9	10.9	10.5	10.7	
Tri County Regional	11.4	11.0	11.3	11.6	11.5	

*Data source: student/teacher ratios: [http://profiles.doe.mass.edu/state\\_report/teacherdata.aspx](http://profiles.doe.mass.edu/state_report/teacherdata.aspx)*

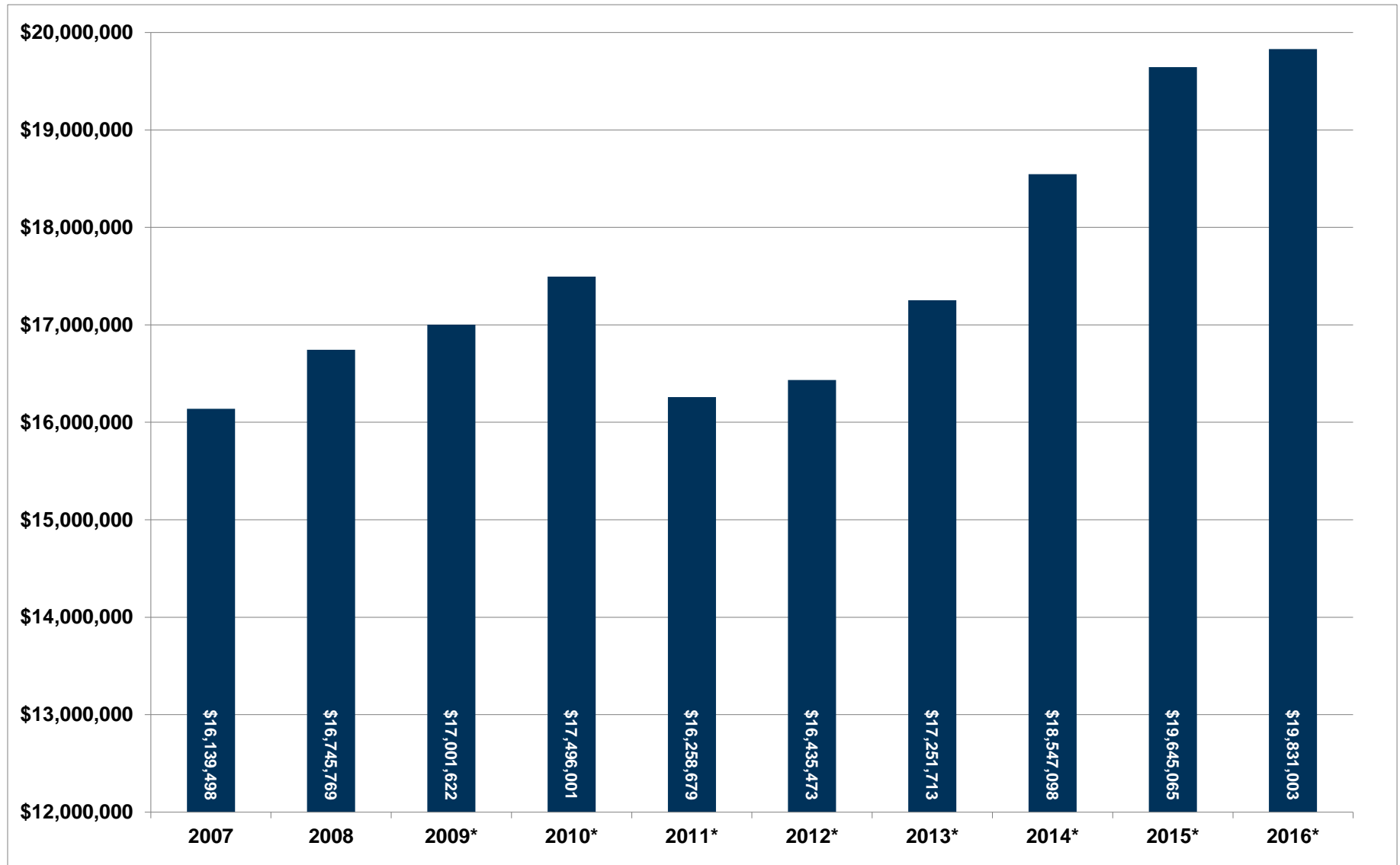
*\* These ratios reflect actual ratios which account for half-time students and Post Graduate/Secondary students.*

## TEN YEAR BUDGET HISTORY

FISCAL YEAR	BUDGET	DIFFERENCE	%
2016*	\$19,831,003	\$185,938	0.95%
2015*	\$19,645,065	\$1,097,967	5.92%
2014*	\$18,547,098	\$1,295,385	7.51%
2013*	\$17,251,713	\$816,240	4.97%
2012*	\$16,435,473	\$176,794	1.09%
2011*	\$16,258,679	(\$1,237,322)	-7.07%
2010*	\$17,496,001	\$494,379	2.91%
2009*	\$17,001,622	\$255,853	1.53%
2008	\$16,745,769	\$606,271	3.76%
2007	\$16,139,498	\$440,343	2.80%
Fiscal 1996	\$11,485,208		

*\*Note the Middle School Tech Programs are not included after FY08.*

## TEN YEAR BUDGET HISTORY



## 2015-2016 PROPOSED BUDGET BY STATE FUNCTION CODE

ACCOUNT CODE	ACCOUNT DESCRIPTION	FY2013 ACTUAL	FY2014 ACTUAL	FY2015 BUDGET	FY2016 PROPOSED	DIFFERENCE
1000	Administration	\$1,454,446	\$1,531,716	\$1,821,306	<b>\$1,745,339</b>	<b>(\$75,967)</b>
2000	Student Instructional Services	\$8,662,374	\$9,092,891	\$9,804,463	<b>\$10,000,498</b>	\$196,035
3000	Student Services	\$1,990,521	\$2,007,592	\$2,078,210	<b>\$2,124,081</b>	\$45,871
4000	Operation & Maintenance	\$1,675,329	\$1,844,858	\$1,835,044	<b>\$1,833,095</b>	<b>(\$1,949)</b>
5000	Insurance, Retirement, Leases	\$2,567,454	\$2,694,529	\$2,961,579	<b>\$2,886,935</b>	<b>(\$74,644)</b>
6000	Community Services	\$0	\$100,000	\$100,000	<b>\$100,000</b>	\$0
7000	Asset Acquisition & Improvement	\$351,518	\$772,731	\$550,985	<b>\$590,973</b>	\$39,988
8000	Debt Service	\$421,589	\$433,862	\$463,477	<b>\$520,082</b>	\$56,605
9000	Tuition Payments	\$21,472	\$61,523	\$30,000	<b>\$30,000</b>	\$0
<b>GENERAL FUND</b>		<b>\$17,144,702</b>	<b>\$18,539,702</b>	<b>\$19,645,064</b>	<b>\$19,831,003</b>	<b>\$185,939</b>

\* Includes Trades Hall renovation project.



## 2015-2016 PROPOSED BUDGET

Function Description		FY15 Budget	FY16 Proposed Budget	FY16 Proposed +/- FY15 Budget	% Change	Description
1110	FUNC: School Committee - 1110	\$83,156	\$83,853	\$697	0.84%	
1210	FUNC: Superintendent - 1210	\$352,031	\$348,253	-\$3,778	-1.07%	ADD .5 Dir Outreach & Develop. Cut Dist. Communications Officer <b>Net Chg: Reduction .5FTE</b>
1230	FUNC: Other District Administr - 1230	\$250,700	\$250,700	\$0	0.00%	
1410	FUNC: Business & Finance - 1410	\$438,791	\$441,299	\$2,508	0.57%	
1420	FUNC: Personnel & Benefits - 1420	\$265,034	\$200,275	-\$64,759	-24.43%	Cut P/R Specialist Position
1430	FUNC: Legal Services - 1430	\$88,000	\$88,000	\$0	0.00%	Level Fund Legal Service
1435	FUNC: Legal Settlements-1435			\$0	0.00%	
1450	FUNC: Districtwide Technology - 1450	\$343,594	\$332,959	-\$10,635	-3.10%	Reclass .5 Instruct. Tech. Specialist to Function 2300
<b>SUB-TOTAL - 1000</b>		<b>\$1,821,306</b>	<b>\$1,745,339</b>	<b>-\$75,967</b>	<b>-4.17%</b>	
2110	FUNC: Dw Spvs Curric Directors - 2110	\$601,652	\$563,197	-\$38,455	-6.39%	Reduce Admin. Asst. from 1.0 FTE to .5 FTE
2120	FUNC: Dw Non-Supv Dept Heads - 2120	\$104,009	\$92,350	-\$11,659	-11.21%	
2210	FUNC: Principal/Asst. Principa - 2210	\$641,999	\$651,846	\$9,847	1.53%	
2220	FUNC: Sch Curric/Dept Leaders - 2220			\$0		
2250	FUNC: Building Technology - 2250	\$92,899	\$108,241	\$15,342	16.51%	
2300	FUNC: Teaching Services - 2300	\$5,802,193	\$5,902,543	\$100,350	1.73%	Cutt funding for .5 HVAC, 1.0 Welding based on current staffing. Cut 2.0 FTEs. Transfer from Perkins: .5 Prog. & Web, .5 Horticulture, Add .25 Adv. Manufacturing Instructor and .25 Multi-Media Instructor <b>Net Chg: Reduction 2.0 FTE</b>
2310	FUNC: Teachers/Pull-Out Instru - 2310	\$823,393	\$757,730	-\$65,663	-7.97%	Reclass 1 FTE position to Function 2300
2315	FUNC: Instruction Coordinators/ Team Leads-2315	\$21,500	\$79,902	\$58,402	271.64%	Reclass .5 ITS from Function 1450 Add .5 Instruct. Tech. Specialist <b>Chg. From Part Time to Full Time Position</b>
2320	FUNC: Medical Therapeutic Srvc - 2320	\$25,000	\$25,000	\$0	0.00%	
2325	FUNC: Substitute - 2325	\$95,000	\$95,000	\$0	0.00%	
2330	FUNC: Paraprofess & Assistants - 2330	\$157,902	\$222,038	\$64,136	40.62%	Add 1 Welding Tech. Assist./ Transfer 1.5 Tech. Aides from Perkins grant/ Add 1 Tech. Assist. <b>Net Chg: Increase 3.5 FTE</b>
2340	FUNC: Librarians/Media Ctr Dir - 2340	\$97,979	\$132,766	\$34,787	35.50%	Change in personnel
2355-57	FUNC: Professional Development- 2350	\$110,125	\$112,675	\$2,550	2.32%	
2410	FUNC: Texts/Multi-Media Adopti - 2410	\$58,651	\$57,940	-\$712	-1.21%	
2415	FUNC: Other Instructional Materials-2415	\$15,950	\$16,690	\$740	4.64%	
2420	FUNC: Instructional Equipment - 2420	\$88,050	\$22,973	-\$65,077	-73.91%	Equipment thru Perkins & Other funding sources
2430	FUNC: Instructional Supplies - 2430	\$207,178	\$192,010	-\$15,168	-7.32%	
2440	FUNC: Other Instruct Services - 2440	\$87,580	\$79,880	-\$7,700	-8.79%	

## 2015-2016 PROPOSED BUDGET

Function	Description	FY15 Budget	FY16 Proposed Budget	FY16 Proposed +/- FY15 Budget	% Change	Description
2450	FUNC: Instruc Technology - 2450	\$124,681	\$127,704	\$3,023	2.42%	
2710	FUNC: Guidance/Adjust Counselo - 2710	\$492,143	\$578,605	\$86,462	17.57%	Add .5 Dir. Outreach & Develop. & contractual obligations
2720	FUNC: Testing & Assessment - 2720	\$22,650	\$19,850	-\$2,800	-12.36%	
2800	FUNC: Psychological Services - 2800	\$133,928	\$161,558	\$27,630	20.63%	
SUB-TOTAL - 2000		\$9,804,462	\$10,000,498	\$196,035	2.00%	
3100	FUNC: Attendance Services - 3100	\$0	\$0	\$0	0.00%	
3200	FUNC: Medical/Health Services - 3200	\$163,318	\$138,729	-\$24,589	-15.06%	Cut Cont. Service - Nursing Coverage
3300	FUNC: Pupil Transportation - 3300	\$1,367,226	\$1,468,699	\$101,473	7.42%	3% Increase based on FY15 projected actual - current contract expires 06/30/14
3350	FUNC: Transport. Rental - 3350	\$0	\$0	\$0	0.00%	
3370	FUNC: Regular Transportation - 3370	\$0	\$0	\$0	0.00%	
3400	FUNC: Food Services - 3400	\$18,157	\$18,157	\$0	0.00%	
3510	FUNC: Athletics Services - 3510	\$329,549	\$305,971	-\$23,578	-7.15%	Cut 6 Coaching positions
3520	FUNC: Other Student Activities - 3520	\$110,548	\$106,493	-\$4,055	-3.67%	
3600	FUNC: Security Services - 3600	\$89,412	\$86,032	-\$3,380	-3.78%	Reduce .5 Security Add 1.0 ISS Monitor per DESE regulations
SUB-TOTAL - 3000		\$2,078,210	\$2,124,081	\$45,871	2.21%	
4110	FUNC: Custodial Services - 4110	\$418,798	\$450,013	\$31,215	7.45%	
4120	FUNC: Heating - 4120	\$165,000	\$165,000	\$0	0.00%	Level Fund
4130	FUNC: Utility Services - 4130	\$459,000	\$463,000	\$4,000	0.87%	Level Fund
4210	FUNC: Maintenance Of Grounds - 4210	\$108,000	\$108,500	\$500	0.46%	
4220	FUNC: Maintenance Of Buildings - 4220	\$343,003	\$347,429	\$4,426	1.29%	
4230	FUNC: Maintenance Of Equipment - 4230	\$91,415	\$100,027	\$8,612	9.42%	
4300	FUNC: Extraordinary Maintenanc - 4300	\$0	\$0	\$0	0.00%	
4400	FUNC: Netwrk & Telecommun - 4400	\$249,828	\$199,126	-\$50,702	-20.29%	Transfer certain Tech functions to Bldg. Maint.
4450	FUNC: Technol Maintenance - 4450	\$0	\$0	\$0	0.00%	
SUB-TOTAL - 4000		\$1,835,044	\$1,833,095	-\$1,949	-0.11%	
5100	FUNC: Employee Retirement - 5100	\$150,000	\$170,000	\$20,000	13.33%	Per Retirement Board assessment
5200	FUNC: Insurance Programs - 5200	\$2,107,719	\$2,027,982	-\$79,738	-3.78%	Projected 7% increase - Adjusted for current enrollment
5250	FUNC: Retiree Insurance - 5250	\$590,000	\$569,494	-\$20,506	-3.48%	Includes \$50,000 OPEB funding
5260	FUNC: Other Non-Employ Insuran - 5260	\$83,460	\$91,460	\$8,000	9.58%	3% inc. in Liability Coverage/ Level-fund Unemployment comp.
5300	FUNC: Retal/Lease Of Equipment - 5300	\$22,400	\$24,000	\$1,600	7.14%	
5400	FUNC: Debt Service - Rans - 5400	\$0	\$0	\$0		
5500	FUNC: Other Fixed Charges - 5500	\$8,000	\$4,000	-\$4,000	-50.00%	
SUB-TOTAL - 5000		\$2,961,579	\$2,886,935	-\$74,644	-2.52%	

## 2015-2016 PROPOSED BUDGET

Function Description		FY15 Budget	FY16 Proposed Budget	FY16 Proposed +/- FY15 Budget	% Change	Description
6200	FUNC: Community Services - 6200	\$100,000	\$100,000	\$0	0.00%	
SUB-TOTAL - 6000		\$100,000	\$100,000	\$0	0.00%	
7200	FUNC: Acq & Improve Of Build - 7200	\$438,875	\$438,500	-\$375	-0.09%	Bldg. Site Improvement \$276,000/ Stabilization funding \$100,000/ Bldg. Repairs \$62,500
7300	FUNC: Acq & Improve Of Equip - 7300	\$92,110	\$124,503	\$32,393	35.17%	John Deere Tractor -for Bldg. Maint. & Horticulture
7350	FUNC: Capital Technology - 7350	\$0	\$0	\$0	0.00%	
7400	FUNC: Replace Of Equipment - 7400	\$0	\$0	\$0	0.00%	
7500	FUNC: Acquisition Of Motor Veh - 7500	\$20,000	\$27,970	\$7,970	0.00%	Used 15 Passenger Van & Trailer
7600	FUNC: Replace Of Motor Vehicle - 7600	\$0	\$0	\$0	0.00%	
SUB-TOTAL - 7000		\$550,985	\$590,973	\$39,988	7.26%	
8100	FUNC: Debt Retire Principal - 8100	\$232,444	\$315,857	\$83,413	35.89%	Principal Pmt. - ESCO lease/ Paydown - Feasibility Study
8190	FUNC: Interest-Bonds - 8190	\$0	\$0	\$0	0.00%	
8600	FUNC: Debt Service/Other - 8600	\$231,033	\$204,225	-\$26,808	-11.60%	Interest Pmt. - ESCO lease /pmts. Feasibility Study
SUB-TOTAL - 8000		\$463,477	\$520,082	\$56,605	12.21%	
9300	FUNC: Tuition to Non-Public Schools- 9300	\$30,000	\$30,000	\$0	0.00%	Anticipated services based on current caseload and enrollment.
9400	FUNC: Payments To Collab'S - 9400	\$0	\$0	\$0	0.00%	
SUB-TOTAL - 9000		\$30,000	\$30,000	\$0	0.00%	
TOTAL		\$ 19,645,064	\$ 19,831,003	\$ 185,939	0.95%	

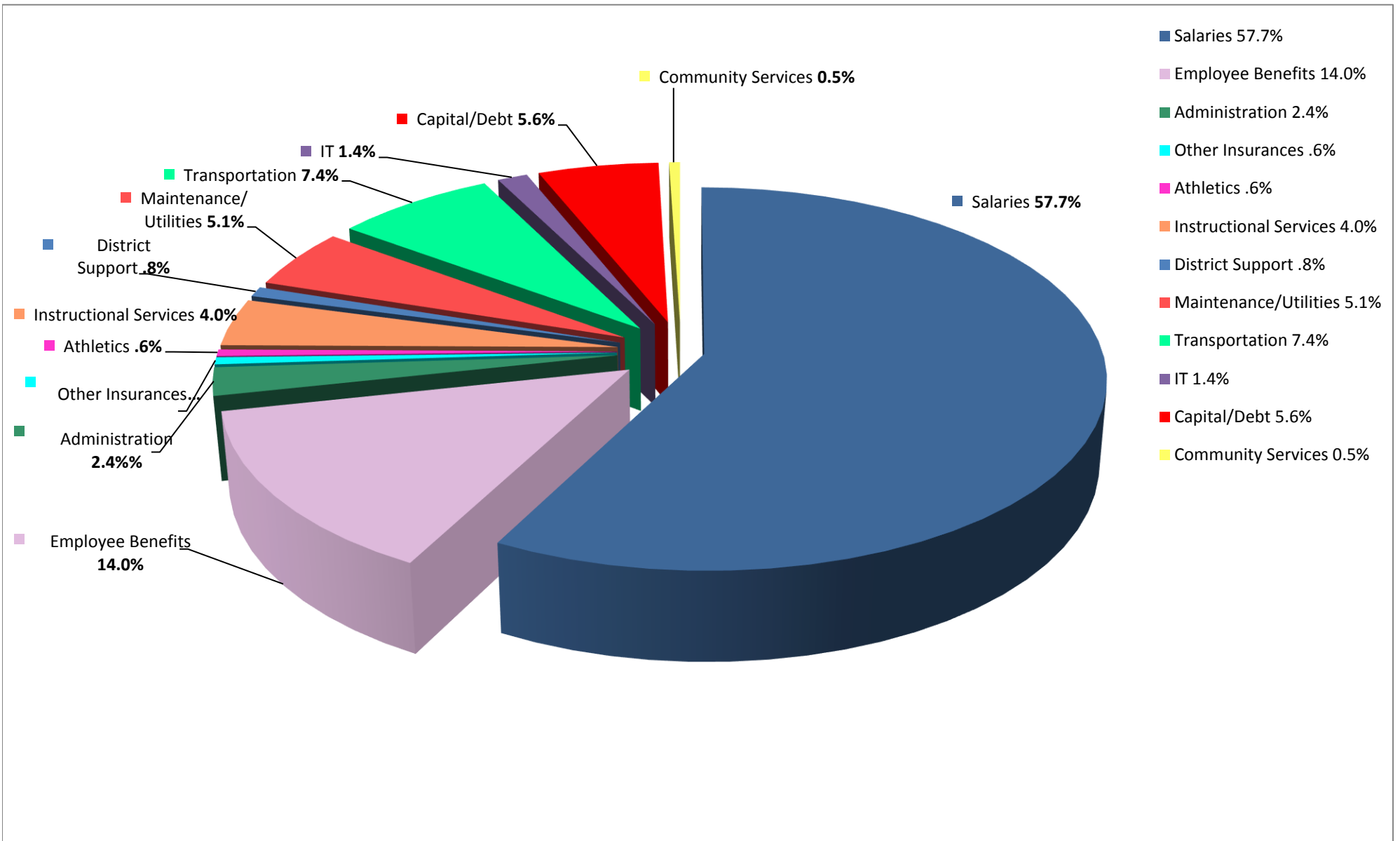
## CHANGE IN BUDGET FY15 TO FY16

ACCOUNT #	DESCRIPTION	AMOUNT	COMMENTS
<b>FY15 Budget</b>		<b>\$19,645,065</b>	
<b>FY16 Proposed Budget</b>		<b>\$19,831,003</b>	
<b><u>SALARY ACCOUNTS</u></b>			
All Accounts	Salary Adjustments	\$116,702	Step, column, projected contractual increases - position changes
1210	Superintendent	(\$3,778)	Add .5 Dir. Outreach & Develop. Cut Dist. Communications Officer
1420	Personnel & Benefits	(\$66,049)	Cut Payroll Specialist position
2110	Districtwide Supervisors/Directors	(\$37,155)	Reduce by .5 FTE Admin. Ass't.
2300	Teaching Services	\$93,089	Cut funding for .5 HVAC, 1.0 Welding based on current staffing. Cut 2.0 FTEs. Transfer from Perkins: .5 Prog. & Web, .5 Horticulture Add .25 FTE Adv. Manufacturing Instructor and .25 Multi-Media Instructor <b>Net Chg: Reduction 2.0 FTE</b>
2330	Paraprofessional & Assistants	\$28,543	Add 1 Welding Tech Assist. / Transfer 1.5 Tech. Aides from Perkins grant / Add 1 Tech. Assist. <b>Net Chg: Increase 3.5 FTE</b>
2710	Guidance/Adjustment Counselors	\$42,500	Add .5 Dir. Outreach & Develop.
3510	Athletic services	(\$29,060)	Cut 6 coaching positions
4400	Network & Telecommunications	(\$42,902)	Assign certain Tech functions to Bldg. Maint.
<b><u>NON-SALARY ACCOUNTS</u></b>			
1450	Districtwide Technology	\$26,723	Network Infrastructure upgrades
2250	Building Technology	\$15,342	Network Software programs/License renewals/subscription upgrades
2420	Instructional Equipment	(\$65,077)	Perkins funding to be used primarily for Instructional equipment purchases
2430-2440	Instruct. Supplies/Other Services	(\$22,868)	Cut in miscellaneous materials
3370	Regular Transportation	\$101,473	Estimated 3.5% increase - new contract effective 7/1/15
3510	Athletic Services	\$5,482	Estimated increase - Transportation costs
4230	Maintenance of Equipment	\$5,912	New Sign Engraving machine
4400	Network & Telecommunications	(\$7,800)	Reduction of Hours - Part-time Students
5100	Employee Retirement	\$20,000	Minuteman Retirement - FY16 Assessment
5200	Insurance Programs	(\$79,738)	Based on current enrollment
5250	Retiree Insurance	(\$20,506)	Based on current enrollment

## CHANGE IN BUDGET FY15 TO FY16

ACCOUNT #	DESCRIPTION	AMOUNT	COMMENTS
5260	Other Non-Employee Insurance	\$7,999	3% inc. in Liability Coverage / Level-fund Unemployment Comp.
	Misc.	\$137	
<b><u>CAPITAL ACCOUNTS</u></b>			
7300	Acq. Of Equipment	\$32,393	John Deere Tractor-for Bldg. Maint. & Horticulture
7500	Acq. Of Motor Vehicles	\$7,970	Net Increase to fund 15 Passenger Van & Trailer
8100	Debt Service (Prin. & Int.)	\$83,413	Principal Pmt. - ESCO lease/BAN Paydown - Feasibility Study
8600	Debt Service Other	(\$26,808)	Interest Pmt. - ESCO lease / BAN pmts. Feasibility Study

# FY16 OPERATING BUDGET





## SALARY ONLY EXPENDITURES (HISTORY AND FY16 PROPOSED)

	FY2013 ACTUAL	FY2014 ACTUAL	FY2015 BUDGET	FY16 PROPOSED
1 <b>Misc. Contracted Services</b> (Advisors/Stipends/Summer Contr-Curric)	\$387,995	\$457,107	\$423,137	\$428,337
2 <b>Coaches, Officials &amp; Trainer</b>	\$193,854	\$231,753	\$223,785	\$194,725
3 <b>Maintenance</b>	\$584,700	\$594,982	\$585,062	\$620,692
4 <b>Administrators</b>	\$930,579	\$923,390	\$1,050,216	\$1,109,110
5 <b>A. Teacher- Career Technical</b>	\$2,795,355	\$2,809,266	\$2,887,884	\$2,871,722
6 <b>B. Teacher- Academic</b>	\$2,180,058	\$2,230,745	\$2,355,943	\$2,448,585
7 <b>C. Teacher- Support Services*</b>	\$1,866,244	\$2,168,937	\$2,372,435	\$2,557,344
8 <b>Administrative Support</b>	\$1,035,118	\$1,358,541	\$1,536,850	\$1,306,686
<b>GRAND TOTAL</b>	<b>\$9,973,903</b>	<b>\$10,774,722</b>	<b>\$11,435,311</b>	<b>\$11,537,202</b>
% change over previous year	8.63%	8.03%	6.13%	0.89%

## REVENUE PLAN

	FY2014 ACTUAL	FY2015 BUDGET	FY2016 PROPOSED	FY15-FY16 DIFFERENCE
Assessments	\$9,891,196	\$10,270,150	\$10,889,497	\$619,347
Chapter 70 Aid	\$2,150,902	\$2,166,677	\$2,164,957	(\$1,720)
Transportation Reimbursement	\$873,863	\$760,241	\$813,197	\$52,956
Prior Year Tuition	\$5,100,000	\$5,965,997	\$5,418,352	(\$547,645)
Current Year Tuition	\$600,000	\$382,000	\$400,000	\$18,000
Special Education Tuition Increase	\$0	\$0	\$0	\$0
Post Grad Tuition	\$0	\$0	\$0	\$0
Current Year Medicaid	\$28,323	\$0	\$0	\$0
Current Year Interest	\$5,765	\$0	\$0	\$0
E & D Budget Appropriation	\$100,000	\$100,000	\$145,000	\$45,000
	<b>\$18,750,049</b>	<b>\$19,645,065</b>	<b>\$19,831,003</b>	<b>\$185,938</b>

\* Does not include assessment for MS Program.

## CAPITAL EXPENDITURE

PROJECT	SCOPE OF WORK	ESTIMATED COST
<b>Building and Grounds Repairs/Improvements</b>		
	Road Repairs to access road /Parking lots	\$276,000
	Building Repairs as Necessary	
	<b>TOTAL - Building and Grounds Repairs/Improvements</b>	<b>\$276,000</b>
<b>Building Maintenance</b>	Rehab Fire Alarm Equipment	\$22,000
	Replacement 2 sets of interior DD doors	\$16,000
	Replace Bldg Emergency Generator	\$14,500
	Replace Flooring -3N50 Hallway	\$10,000
	<b>TOTAL - Building Maintenance</b>	<b>\$62,500</b>
<b>Vehicles</b>	15 Passenger Van (used)	\$20,970
	Trailer	\$7,000
	John Deer Tractor	\$39,503
	<b>TOTAL - Vehicles</b>	<b>\$67,473</b>
<b>Stablization Fund</b>	Annual Funding - Stabilization Fund	\$100,000
	<b>TOTAL - Stabilization Fund</b>	<b>\$100,000</b>
<b>TOTAL - Capital Repairs/Improvements</b>		<b>\$505,973</b>

# FY2012-2015 ACTUAL FY16 PRELIMINARY ASSESSMENTS DIFFERENCE REPORT

MEMBER TOWNS	ACTUAL ASSESSMENT FY12	(+/-) FY12 OVER FY11 ACTUAL	ACTUAL ASSESSMENT FY13	(+/-) FY13 OVER FY12 ACTUAL	ACTUAL ASSESSMENT FY14	(+/-) FY14 OVER FY13 ACTUAL	ACTUAL ASSESSMENT FY15	(+/-) FY15 OVER FY14 ACTUAL	PRELIMINARY ASSESSMENT FY16	(+/-) FY16 OVER FY15 ACTUAL
*ACTON	\$801,439	\$202,920 *	\$801,938	\$499 *	\$686,979	(\$114,959) *	\$760,052	\$73,073 *	\$925,545	\$165,493
ARLINGTON	\$2,479,582	(\$184,435)	\$3,022,146	\$542,564	\$3,336,935	\$314,789	\$3,788,615	\$451,680	\$4,010,950	\$222,335
BELMONT	\$926,055	\$119,373	\$939,999	\$13,944	\$851,984	(\$88,015)	\$751,046	(\$100,938)	\$831,520	\$80,474
*BOLTON	\$323,246	\$103,074 *	\$341,165	\$17,919 *	\$357,347	\$16,182 *	\$385,740	\$28,393 *	\$428,949	\$43,209
*BOXBOROUGH	\$381,793	\$37,498 *	\$227,929	(\$153,864) *	\$177,558	(\$50,371) *	\$147,254	(\$30,304) *	\$165,340	\$18,086
CARLISLE	\$130,176	(\$33,065)	\$190,231	\$60,055	\$246,153	\$55,922	\$327,521	\$81,368	\$226,285	(\$101,236)
CONCORD	\$555,829	(\$50,078)	\$437,910	(\$117,919)	\$227,033	(\$210,877)	\$191,689	(\$35,344)	\$407,041	\$215,352
DOVER	\$40,202	\$7,668	\$60,573	\$20,371	\$67,530	\$6,957	\$37,798	(\$29,732)	\$91,149	\$53,351
*LANCASTER	\$551,491	(\$39,869) *	\$560,765	\$9,274 *	\$648,293	\$87,528 *	\$699,343	\$51,050 *	\$964,836	\$265,493
LEXINGTON	\$1,780,502	\$268,113	\$1,407,979	(\$372,523)	\$1,474,266	\$66,287	\$1,244,384	(\$229,882)	\$1,172,736	(\$71,648)
LINCOLN	\$68,930	(\$7,782)	\$95,655	\$26,725	\$99,011	\$3,356	\$138,243	\$39,232	\$150,972	\$12,729
NEEDHAM	\$592,424	\$255,979	\$777,052	\$184,628	\$733,961	(\$43,091)	\$893,211	\$159,250	\$650,010	(\$243,201)
*STOW	\$777,378	\$201,357 *	\$620,008	(\$157,370) *	\$766,081	\$146,073 *	\$657,204	(\$108,877) *	\$618,680	(\$38,524)
SUDBURY	\$337,724	\$146,189	\$274,416	(\$63,308)	\$444,837	\$170,421	\$543,451	\$98,614	\$694,384	\$150,933
WAYLAND	\$309,326	(\$65,557)	\$257,220	(\$52,106)	\$212,417	(\$44,803)	\$203,026	(\$9,391)	\$109,056	(\$93,970)
WESTON	\$83,216	\$29,907	\$81,925	(\$1,291)	\$104,311	\$22,386	\$110,127	\$5,816	\$91,498	(\$18,628)
<b>TOTAL</b>	<b>\$10,139,313</b>	<b>\$991,292</b>	<b>\$10,096,911</b>	<b>(\$42,402)</b>	<b>\$10,434,696</b>	<b>\$337,785</b>	<b>\$10,878,705</b>	<b>\$444,009</b>	<b>\$11,538,952</b>	<b>\$660,247</b>

	OPERATING BUDGET	NET	OPERATING BUDGET	NET	OPERATING BUDGET	NET	OPERATING BUDGET	NET	OPERATING BUDGET	NET
<b>TOTALS</b>	<b>\$16,435,473</b>	<b>\$176,794</b>	<b>\$17,251,713</b>	<b>\$816,240</b>	<b>\$18,547,098</b>	<b>\$1,295,385</b>	<b>\$19,645,065</b>	<b>\$1,097,967</b>	<b>\$19,831,003</b>	<b>\$185,938</b>

\* Included in these estimated assessments are the costs associated with the MM Middle School Technology program; not included in the district operating budget, noted above.

## ASSESSMENT TO MEMBER TOWNS

	Regular Ed Students	Special Education	Post Graduate	Total FTE* Students	Assessment	Per Pupil HS Avg Cost	Per Pupil HS Avg Sped Cost	Transportation	Capital	Post Graduate**	Middle School	Choice	Total Assessment
<b>ACTON</b>													
2016	26	0	4	30	\$ 639,866	\$ 24,418	\$ 24,418	\$ 44,210	\$ 73,412	\$ 13,500	\$ 154,558	\$ 5,000	\$ 925,546
2015	13	12	1	26	\$ 491,853	\$ 17,514	\$ 22,014	\$ 37,238	\$ 61,334	\$ 3,000	\$ 166,627		\$ 760,052
2014	5	15	1	21	\$ 404,347	\$ 17,292	\$ 21,792	\$ 39,726	\$ 72,194	\$ 3,000	\$ 167,712		\$ 686,979
2013	9	16	5	30	\$ 525,989	\$ 18,160	\$ 22,660	\$ 40,053	\$ 53,184	\$ 15,000	\$ 167,712		\$ 801,938
2012	12	11	8	31	\$ 486,575	\$ 19,003	\$ 23,503	\$ 33,688	\$ 77,742	\$ 36,000	\$ 167,434	\$ 6,135	\$ 801,439
<b>ARLINGTON</b>													
2016	146	0	6	152	\$ 3,330,209	\$ 22,810	\$ 22,810	\$ 248,257	\$ 412,234	\$ 20,250	\$ -		\$ 4,010,950
2015	90	63	12	165	\$ 3,149,353	\$ 18,731	\$ 23,231	\$ 227,899	\$ 375,363	\$ 36,000	\$ -		\$ 3,788,615
2014	77	48	13	138	\$ 2,598,432	\$ 19,059	\$ 23,559	\$ 248,290	\$ 451,213	\$ 39,000	\$ -		\$ 3,336,935
2013	78	45	16	139	\$ 2,515,418	\$ 18,804	\$ 23,304	\$ 197,063	\$ 261,665	\$ 48,000	\$ -		\$ 3,022,146
2012	67	35	13	115	\$ 1,926,910	\$ 17,347	\$ 21,847	\$ 149,401	\$ 344,771	\$ 58,500	\$ -		\$ 2,479,582
<b>BELMONT</b>													
2016	29	0	2	31	\$ 693,577	\$ 23,916	\$ 23,916	\$ 49,311	\$ 81,882	\$ 6,750	\$ -		\$ 831,520
2015	16	14	1	31	\$ 629,759	\$ 18,892	\$ 23,392	\$ 44,686	\$ 73,601	\$ 3,000	\$ -		\$ 751,046
2014	17	14	3	34	\$ 669,507	\$ 19,565	\$ 24,065	\$ 61,576	\$ 111,901	\$ 9,000	\$ -		\$ 851,984
2013	20	17	4	41	\$ 790,008	\$ 19,284	\$ 23,784	\$ 59,279	\$ 78,713	\$ 12,000	\$ -		\$ 940,000
2012	20	17	4	41	\$ 728,797	\$ 17,630	\$ 22,130	\$ 54,194	\$ 125,064	\$ 18,000	\$ -		\$ 926,055
<b>BOLTON</b>													
2016	10	0	0	10	\$ 234,917	\$ 23,492	\$ 23,492	\$ 17,004	\$ 28,235	\$ -	\$ 148,793		\$ 428,949
2015	6	5	0	11	\$ 231,458	\$ 18,996	\$ 23,496	\$ 16,385	\$ 26,987	\$ -	\$ 110,910		\$ 385,740
2014	2	7	1	10	\$ 209,330	\$ 19,759	\$ 24,259	\$ 17,877	\$ 32,487	\$ 3,000	\$ 94,653		\$ 357,347
2013	2	8	0	10	\$ 209,217	\$ 17,322	\$ 21,822	\$ 16,021	\$ 21,274	\$ -	\$ 94,653		\$ 341,165
2012	2	7	1	10	\$ 185,759	\$ 17,140	\$ 21,640	\$ 13,182	\$ 30,421	\$ 4,500	\$ 89,384		\$ 323,246
<b>BOXBOROUGH</b>													
2016	4	0	1	5	\$ 111,825	\$ 27,956	\$ 27,956	\$ 6,802	\$ 14,118	\$ 3,375	\$ 29,221		\$ 165,341
2015	4	0	1	5	\$ 93,342	\$ 23,335	\$ 27,835	\$ 5,958	\$ 12,267	\$ 3,000	\$ 32,687		\$ 147,254
2014	4	1	1	6	\$ 109,312	\$ 20,962	\$ 25,462	\$ 9,932	\$ 18,049	\$ 3,000	\$ 37,265		\$ 177,558
2013	2	5	1	8	\$ 161,557	\$ 19,865	\$ 24,365	\$ 11,215	\$ 14,892	\$ 3,000	\$ 37,265		\$ 227,929
2012	5	7	4	16	\$ 268,452	\$ 19,746	\$ 24,246	\$ 17,577	\$ 40,561	\$ 18,000	\$ 37,203		\$ 381,793
<b>CARLISLE</b>													
2016	8	0	0	8	\$ 190,093	\$ 23,762	\$ 23,762	\$ 13,603	\$ 22,588	\$ -	\$ -		\$ 226,284
2015	2	10	0	12	\$ 280,207	\$ 19,601	\$ 24,101	\$ 17,874	\$ 29,440	\$ -	\$ -		\$ 327,521
2014	2	7	0	9	\$ 195,789	\$ 18,254	\$ 22,754	\$ 17,877	\$ 32,487	\$ -	\$ -		\$ 246,153
2013	1	6	0	7	\$ 164,124	\$ 19,589	\$ 24,089	\$ 11,215	\$ 14,892	\$ -	\$ -		\$ 190,231
2012	1	4	0	5	\$ 105,952	\$ 17,590	\$ 22,090	\$ 7,324	\$ 16,900	\$ -	\$ -		\$ 130,176
<b>CONCORD</b>													
2016	12	0	4	16	\$ 339,254	\$ 28,271	\$ 28,271	\$ 20,405	\$ 33,882	\$ 13,500	\$ -		\$ 407,041
2015	0	7	0	7	\$ 164,089	\$ 18,941	\$ 23,441	\$ 10,427	\$ 17,173	\$ -	\$ -		\$ 191,689

## ASSESSMENT TO MEMBER TOWNS

	Regular Ed Students	Special Education	Post Graduate	Total FTE* Students	Assessment	Per Pupil HS Avg Cost	Per Pupil HS Avg Sped Cost	Transportation	Capital	Post Graduate**	Middle School	Choice	Total Assessment
2014	1	6	2	9	\$ 181,861	\$ 22,123	\$ 26,623	\$ 13,904	\$ 25,268	\$ 6,000	\$ -		\$ 227,033
2013	4	11	3	18	\$ 372,967	\$ 21,564	\$ 26,064	\$ 24,032	\$ 31,911	\$ 9,000	\$ -		\$ 437,910
2012	4	16	2	22	\$ 449,934	\$ 18,897	\$ 23,397	\$ 29,294	\$ 67,601	\$ 9,000	\$ -		\$ 555,829
<b>DOVER</b>													
2016	3	0	0	3	\$ 71,930	\$ 23,977	\$ 23,977	\$ 5,101	\$ 14,118	\$ -	\$ -		\$ 91,149
2015	0	1	0	1	\$ 24,041	\$ 19,541	\$ 24,041	\$ 1,490	\$ 12,267	\$ -	\$ -		\$ 37,798
2014	0	2	0	2	\$ 45,508	\$ 18,254	\$ 22,754	\$ 3,973	\$ 18,049	\$ -	\$ -		\$ 67,530
2013	0	2	0	2	\$ 46,732	\$ 18,866	\$ 23,366	\$ 3,204	\$ 10,637	\$ -	\$ -		\$ 60,573
2012	0	1	0	1	\$ 21,837	\$ 17,337	\$ 21,837	\$ 1,465	\$ 16,900	\$ -	\$ -		\$ 40,202
<b>LANCASTER</b>													
2016	32	0	0	32	\$ 693,354	\$ 21,511	\$ 21,511	\$ 54,413	\$ 90,353	\$ -	\$ 126,717	\$ 5,000	\$ 964,837
2015	14	12	1	27	\$ 502,200	\$ 17,238	\$ 21,738	\$ 38,728	\$ 63,787	\$ 3,000	\$ 91,628		\$ 699,343
2014	14	8	0	22	\$ 394,091	\$ 16,277	\$ 20,777	\$ 43,699	\$ 79,414	\$ -	\$ 131,090		\$ 648,294
2013	14	4	1	19	\$ 359,544	\$ 17,919	\$ 22,419	\$ 28,838	\$ 38,292	\$ 3,000	\$ 131,090	\$ 19,000	\$ 560,764
2012	16	5	2	23	\$ 352,026	\$ 15,692	\$ 20,192	\$ 30,759	\$ 70,982	\$ 9,000	\$ 88,724	\$ 10,000	\$ 551,491
<b>LEXINGTON</b>													
2016	41.5	0	2	43.5	\$ 978,244	\$ 23,572	\$ 23,572	\$ 70,566	\$ 117,176	\$ 6,750	\$ -		\$ 1,172,736
2015	21	26	5	52	\$ 1,044,069	\$ 19,725	\$ 24,225	\$ 70,008	\$ 115,308	\$ 15,000	\$ -		\$ 1,244,385
2014	26	27	7	60	\$ 1,156,676	\$ 19,532	\$ 24,032	\$ 105,275	\$ 191,314	\$ 21,000	\$ -		\$ 1,474,265
2013	32	22	9	63	\$ 1,179,586	\$ 20,011	\$ 24,511	\$ 86,515	\$ 114,877	\$ 27,000	\$ -		\$ 1,407,978
2012	37.5	25	21	83.5	\$ 1,383,199	\$ 20,331	\$ 24,831	\$ 91,545	\$ 211,258	\$ 94,500	\$ -		\$ 1,780,502
<b>LINCOLN</b>													
2016	4	0	2	6	\$ 123,303	\$ 30,826	\$ 30,826	\$ 6,802	\$ 14,118	\$ 6,750	\$ -		\$ 150,973
2015	4	1	1	6	\$ 115,528	\$ 22,206	\$ 26,706	\$ 7,448	\$ 12,267	\$ 3,000	\$ -		\$ 138,243
2014	4	0	0	4	\$ 73,018	\$ 18,254	\$ 22,754	\$ 7,945	\$ 18,049	\$ -	\$ -		\$ 99,012
2013	2	1	1	4	\$ 77,212	\$ 24,237	\$ 28,737	\$ 4,806	\$ 10,637	\$ 3,000	\$ -		\$ 95,655
2012	1	2	0	3	\$ 47,636	\$ 12,879	\$ 17,379	\$ 4,394	\$ 16,900	\$ -	\$ -		\$ 68,930
<b>NEEDHAM</b>													
2016	22	0	2	24	\$ 543,734	\$ 24,715	\$ 24,715	\$ 37,409	\$ 62,117	\$ 6,750	\$ -		\$ 650,010
2015	11	23	1	35	\$ 756,153	\$ 19,196	\$ 23,696	\$ 50,644	\$ 83,414	\$ 3,000	\$ -		\$ 893,211
2014	7	20	0	27	\$ 582,868	\$ 18,254	\$ 22,754	\$ 53,631	\$ 97,462	\$ -	\$ -		\$ 733,961
2013	16	15	3	34	\$ 652,437	\$ 18,869	\$ 23,369	\$ 49,666	\$ 65,949	\$ 9,000	\$ -		\$ 777,052
2012	11	13	2	26	\$ 467,148	\$ 17,027	\$ 21,527	\$ 35,153	\$ 81,123	\$ 9,000	\$ -		\$ 592,424
<b>STOW</b>													
2016	18	0	1	19	\$ 431,458	\$ 23,970	\$ 23,970	\$ 30,607	\$ 50,823	\$ 3,375	\$ 102,416		\$ 618,679
2015	15	7	0	22	\$ 447,757	\$ 18,921	\$ 23,421	\$ 32,770	\$ 53,974	\$ -	\$ 122,703		\$ 657,204
2014	16	9	1	26	\$ 510,399	\$ 18,796	\$ 23,296	\$ 49,658	\$ 90,243	\$ 3,000	\$ 112,781		\$ 766,081
2013	11	9	3	23	\$ 442,267	\$ 20,088	\$ 24,588	\$ 32,043	\$ 42,547	\$ 9,000	\$ 94,151		\$ 620,008
2012	15	14	0	29	\$ 543,857	\$ 16,581	\$ 21,081	\$ 42,477	\$ 98,023	\$ -	\$ 93,021		\$ 777,378

## ASSESSMENT TO MEMBER TOWNS

	Regular Ed Students	Special Education	Post Graduate	Total FTE* Students	Assessment	Per Pupil HS Avg Cost	Per Pupil HS Avg Sped Cost	Transportation	Capital	Post Graduate**	Middle School	Choice	Total Assessment
<b>SUDBURY</b>													
2016	24	0	1	25	\$ 582,435	\$ 24,268	\$ 24,268	\$ 40,809	\$ 67,764	\$ 3,375	\$ -		\$ 694,383
2015	7	12	3	22	\$ 459,537	\$ 21,344	\$ 25,844	\$ 28,301	\$ 46,614	\$ 9,000	\$ -		\$ 543,452
2014	3	12	2	17	\$ 354,896	\$ 20,060	\$ 24,560	\$ 29,795	\$ 54,146	\$ 6,000	\$ -		\$ 444,837
2013	3	8	0	11	\$ 233,392	\$ 17,945	\$ 22,445	\$ 17,623	\$ 23,401	\$ -	\$ -		\$ 274,416
2012	5	8	3	16	\$ 261,242	\$ 17,326	\$ 21,826	\$ 19,041	\$ 43,941	\$ 13,500	\$ -		\$ 337,724
<b>WAYLAND</b>													
2016	3	0	1	4	\$ 86,462	\$ 28,821	\$ 28,821	\$ 5,101	\$ 14,118	\$ 3,375	\$ -		\$ 109,056
2015	4.5	3	2	9.5	\$ 167,454	\$ 20,527	\$ 25,027	\$ 11,172	\$ 18,400	\$ 6,000	\$ -		\$ 203,026
2014	2.5	6	1	9.5	\$ 161,851	\$ 15,865	\$ 20,365	\$ 16,884	\$ 30,683	\$ 3,000	\$ -		\$ 212,418
2013	1.5	7	3	11.5	\$ 216,520	\$ 21,767	\$ 26,267	\$ 13,618	\$ 18,083	\$ 9,000	\$ -		\$ 257,221
2012	1	10	1	12	\$ 251,533	\$ 18,776	\$ 23,276	\$ 16,112	\$ 37,181	\$ 4,500	\$ -		\$ 309,326
<b>WESTON</b>													
2016	3	0	0	3	\$ 72,279	\$ 24,093	\$ 24,093	\$ 5,101	\$ 14,118	\$ -	\$ -		\$ 91,498
2015	1	3	0	4	\$ 91,902	\$ 19,600	\$ 24,100	\$ 5,958	\$ 12,267	\$ -	\$ -	\$ -	\$ 110,127
2014	1	2	1	4	\$ 77,304	\$ 22,768	\$ 27,268	\$ 5,959	\$ 18,049	\$ 3,000	\$ -		\$ 104,312
2013	1	2	0	3	\$ 66,482	\$ 19,161	\$ 23,661	\$ 4,806	\$ 10,637	\$ -	\$ -		\$ 81,925
2012	1	2	0	3	\$ 61,922	\$ 17,641	\$ 22,141	\$ 4,394	\$ 16,900	\$ -	\$ -		\$ 83,216

\* Student FTE's, not headcount, are used to calculate assessment figures.

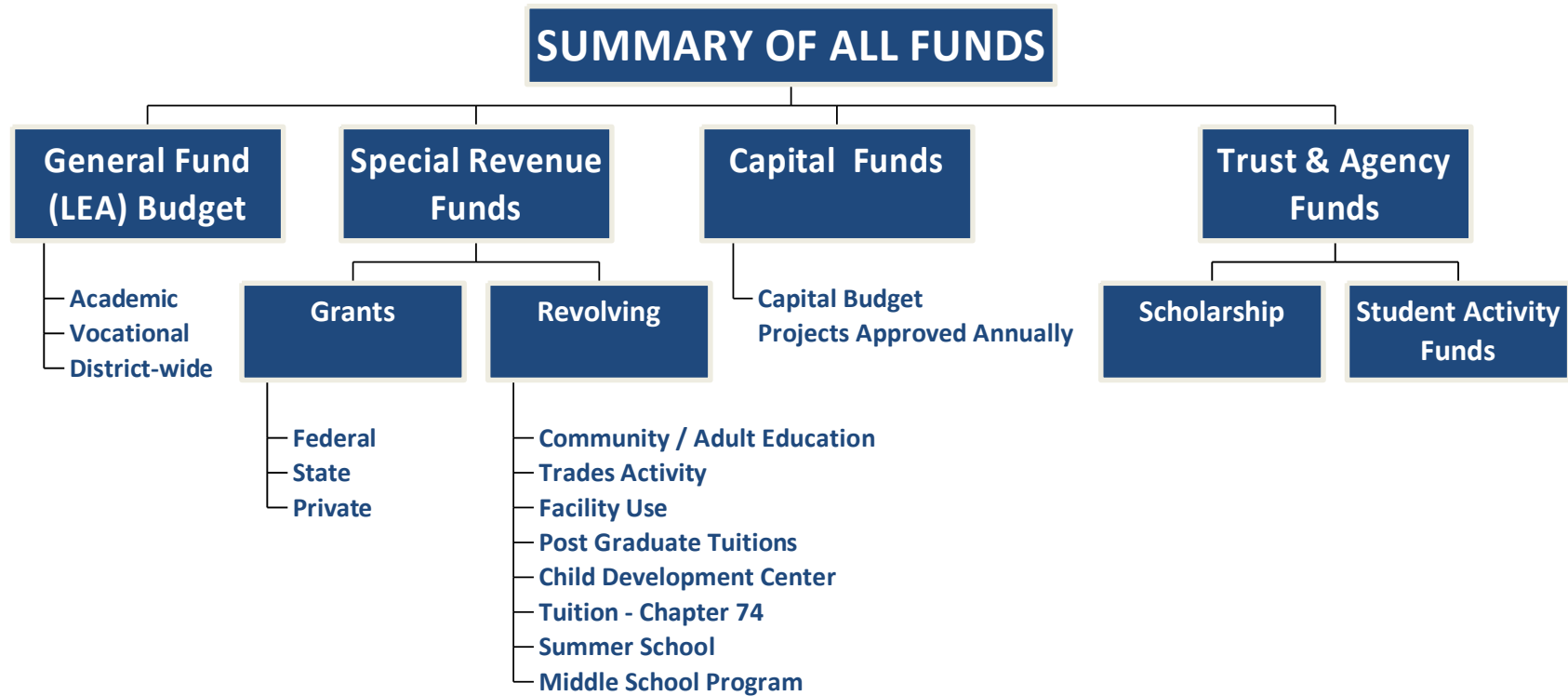
\*\* Post Graduation tuition is no longer included in the assesment column.



# **SUPPLEMENTARY**

# **FINANCIAL INFORMATION**





## GRANT FUNDING

GRANT TYPE	FY2011	FY2012	FY2013	FY2014	FY2015*
Federal Competitive Grants	\$ 259,016	\$ 243,000	\$ 50,000	\$ 16,226	\$ 70,315
Federal Entitlement Grants	\$ 825,039	\$ 590,855	\$ 677,072	\$ 620,663	\$ 665,459
<b>TOTAL FEDERAL GRANTS RECEIVED</b>	<b>\$ 1,084,055</b>	<b>\$ 833,855</b>	<b>\$ 727,072</b>	<b>\$ 636,889</b>	<b>\$ 735,774</b>
State Competitive Grants	\$ 70,882	\$ 12,000	\$ 26,500	\$ 21,700	\$ 64,131
<b>TOTAL STATE GRANTS RECEIVED</b>	<b>\$ 70,882</b>	<b>\$ 12,000</b>	<b>\$ 26,500</b>	<b>\$ 21,700</b>	<b>\$ 64,131</b>
Other Competitive Grants	\$ 111,000	\$ 15,370	\$ 150,293	\$ 165,082	\$ 11,105
<b>TOTAL OTHER GRANTS RECEIVED</b>	<b>\$ 111,000</b>	<b>\$ 15,370</b>	<b>\$ 150,293</b>	<b>\$ 165,082</b>	<b>\$ 11,105</b>
<b>TOTAL GRANT FUNDS RECEIVED</b>	<b>\$ 1,265,937</b>	<b>\$ 861,225</b>	<b>\$ 903,865</b>	<b>\$ 823,671</b>	<b>\$ 811,010</b>

\*FY15 partial year.

## STAFFING COMPARISON FY15 to FY16

Department	E Team		Admin Other		Admin Support		Tech Support		Teachers		Tech. Assts.		Other Support		Oper. Support		TOTAL		Change FY15 to FY16
	FY15	FY16	FY15	FY16	FY15	FY16	FY15	FY16	FY15	FY16	FY15	FY16	FY15	FY16	FY15	FY16	FY15	FY16	
<b>GENERAL FUND</b>																			
<b>Administration</b>																			
School Committee					1.0	1.0											1.0	1.0	0.0
Superintendent	1.0	1.5			2.0	1.0											3.0	2.5	-0.5
Business Office	1.0	1.0	1.0	1.0	2.0	2.0											4.0	4.0	0.0
Payroll/Human Resources			2.0	2.0	1.0												3.0	2.0	-1.0
IT/Districtwide	0.5	1.0			1.0	1.0	0.5										2.0	2.0	0.0
Special Education	1.0	1.0			1.5	1.5											2.5	2.5	0.0
Career & Tech Ed.	1.0	1.0			1.0	1.0											2.0	2.0	0.0
Curriculum, Inst. & Assess.	1.0	1.0			1.0	1.0											2.0	2.0	0.0
Principal	1.0	1.0			1.0	1.0											2.0	2.0	0.0
Assistant Principal			1.5	1.0	1.0	1.0							1.0				2.5	3.0	0.5
Assistant Principal - Admissions			1.0	1.0	1.0	0.5											2.0	1.5	-0.5
<b>Teaching Staff</b>																			
Carpentry									2.0	2.0							2.0	2.0	0.0
Electrical Wiring									2.0	2.0							2.0	2.0	0.0
Plumbing									2.0	2.0							2.0	2.0	0.0
Horticulture & Landscape Tech.									1.5	2.0							1.5	2.0	0.5
HVAC									1.5								1.5	0.0	-1.5
Culinary Arts/Baking									3.0	3.0	1.0	1.0					4.0	4.0	0.0
Cosmetology									2.5	2.5							2.5	2.5	0.0
Marketing									1.0	1.0							1.0	1.0	0.0
Hospitality Management									1.0	1.0							1.0	1.0	0.0
Programming & Web Development									1.5	2.0							1.5	2.0	0.5
Design & Visual Communications									2.0	2.0							2.0	2.0	0.0
Health Assisting									2.0	2.0							2.0	2.0	0.0
Early Education & Care									2.0	2.0		1.0					2.0	3.0	1.0
Metal Fabrication & Welding									2.0	1.0		1.0					2.0	2.0	0.0
Auto Technology									2.0	2.0							2.0	2.0	0.0
Biotechnology									2.0	2.0							2.0	2.0	0.0
Environmental Science & Tech.									2.0	2.0	0.5	1.0					2.5	3.0	0.5
Engineering Technology/Robotics									3.0	3.0							3.0	3.0	0.0
Telecommunications									1.0	1.0	1.0	1.0					2.0	2.0	0.0
Leadership/Safety									1.0	1.0							1.0	1.0	0.0
English									8.0	8.0							8.0	8.0	0.0
Social Studies/Human Relations									5.0	5.0							5.0	5.0	0.0
Mathematics									7.0	7.0							7.0	7.0	0.0

# STAFFING COMPARISON FY15 to FY16

Department	E Team		Admin Other		Admin Support		Tech Support		Teachers		Tech. Assts.		Other Support		Oper. Support		TOTAL		Change FY15 to FY16
Science									5.5	5.5							5.5	5.5	0.0
Physical Education									2.0	2.0							2.0	2.0	0.0
Foreign Language									2.0	2.0							2.0	2.0	0.0
Art									1.0	1.0							1.0	1.0	0.0
Music									1.0	1.0							1.0	1.0	0.0
Business & Entrepreneurship									1.0	1.0							1.0	1.0	0.0
Advanced Manufacturing										0.3							0.0	0.3	0.3
Multi-Media Engineering										0.3							0.0	0.3	0.3
Technology Instructor							0.5	1.0									0.5	1.0	0.5
Special Education			1.0	1.0					14.0	14.0	1.0	1.0	2.0	2.0			18.0	18.0	0.0
Reading									1.0	1.0							1.0	1.0	0.0
Library									1.0	1.0	1.0	1.0					2.0	2.0	0.0
Guidance		0.5	1.0	1.0	1.0	1.0			4.0	4.0			0.5				6.5	6.5	0.0
Health Services					0.5	0.5			1.0	1.0							1.5	1.5	0.0
Athletics					0.4												0.4	0.0	-0.4
Building Maintenance & Grounds			1.0	1.0											9.5	9.5	10.5	10.5	0.0
Network & Telecommunications							2.0	1.0									2.0	1.0	-1.0
Cluster Assignments											2.0	2.0					2.0	2.0	0.0
TOTAL - GENERAL FUND	6.5	8.0	8.5	8.0	15.4	12.5	3.0	2.0	90.5	89.5	6.5	9.0	2.5	3.0	9.5	9.5	142.4	141.5	-0.9
GRANTS Perkins																			
	Horticulture & Landscape Tech.								0.5								0.5	0.0	-0.5
	Programming & Web Development								0.5								0.5	0.0	-0.5
	Early Education & Care										1.0						1.0	0.0	-1.0
	Environmental Science & Tech.										0.5						0.5	0.0	-0.5
	SPED 240:																		
	Special Education								1.0	1.0	3.0	3.0					4.0	4.0	0.0
	Title 1:																		
Mathematics									1.0	1.0							1.0	1.0	0.0
REVOLVING FUNDS																			
Community Education			0.3	0.3	0.3								0.2				0.8	0.3	-0.5
Post-Graduate Program			0.3	0.3	0.3				3.0	3.0			0.2				3.8	3.3	-0.5
Facilities Rental			0.3	0.3	0.3								0.1		1.0	1.0	1.7	1.3	-0.4
School Food Service			1.0	1.0													1.0	1.0	0.0
Middle School Program									5.0	5.0							5.0	5.0	0.0
TOTAL - DISTRICT	6.5	8.0	10.4	9.9	16.3	12.5	3.0	2.0	101.5	99.5	11.0	12.0	3.0	3.0	10.5	10.5	162.2	157.4	-4.8

## FY15 REVOLVING FUNDS

FUND	DEPARTMENT	DESCRIPTION	PROJECTED RECEIPTS	PROJECTED EXPENSES
11	500	Community Ed General	\$42,260	\$74,800
	501	Adult Ed	\$147,643	\$156,100
	503	Youth Programs	\$27,639	\$33,850
	504	Summer School	\$227,417	\$173,900
	505	Summer School Grill	\$5,000	\$9,600
	<b>TOTAL</b>		<b>\$449,959</b>	<b>\$448,250</b>
12	300	Pg Programs General	\$112,870	\$52,165
	301	Carpentry PG	\$51,494	\$79,300
	302	Electrical PG	\$17,488	\$0
	303	Plumbing PG	\$11,190	\$57,700
	304	Culinary PG	\$7,165	\$0
	316	Cosmetology PG	\$38,436	\$46,750
	309	Welding	\$9,775	\$11
	310	Automotive PG	\$70,857	\$111,000
	312	Biotech PG	\$0	\$10,877
	313	Dental PG	\$58,842	\$80,600
	314	Health Occ PG	\$20,110	\$16,630
	315	HVAC PG	\$25,317	\$0
	<b>TOTAL</b>		<b>\$423,544</b>	<b>\$455,033</b>
13	400	Rentals General	\$28,870	\$0
	401	Community Pool	\$79,000	\$25,330
	402	Facilities Rental	\$100,000	\$75,000
	403	10 Mill Street	\$24,000	\$13,847
	404	16 Mill Street	\$0	\$3,500
	405	22 Mill Street	\$0	\$43,200
	406	Lincoln Lab	\$180,000	\$2,364
	407	Energy House	\$30,000	\$2,377
	<b>TOTAL</b>		<b>\$441,870</b>	<b>\$165,618</b>
14	1420100	Auto Mechanics	\$16,200	\$14,000
	1423100	Bakery	\$16,600	\$16,600

## FY15 REVOLVING FUNDS

FUND	DEPARTMENT	DESCRIPTION	PROJECTED RECEIPTS	PROJECTED EXPENSES
	1420400	Carpentry	\$7,500	\$5,200
	1421200	Cosmetology	\$9,700	\$12,500
	1423300	Cosmetology Kits	\$6,300	\$0
	1421700	Marketing/Store	\$3,600	\$3,300
	1422400	Horticulture	\$1,900	\$2,200
	1420500	HVAC	\$0	\$0
	1423400	Printing	\$3,000	\$3,000
	1423200	Restaurnt	\$38,000	\$38,000
	1421400	Child Development	\$106,000	\$113,600
	1421700	Marketing	\$3,000	\$3,000
	<b>TOTAL</b>		<b>\$211,800</b>	<b>\$211,400</b>
<b>15</b>	603	Middle School-Acton	\$166,627	\$166,627
	604	Middle School-Bolton	\$110,910	\$110,910
	605	Middle School- Boxborough	\$32,687	\$32,687
	601	Middle School - Lancaster	\$91,628	\$91,628
	602	Middle School - Stow	\$122,703	\$122,703
	<b>TOTAL</b>		<b>\$524,555</b>	<b>\$524,555</b>
<b>2000000</b>		Food Service	\$340,800	\$338,500
	<b>TOTAL</b>		<b>\$340,800</b>	<b>\$338,500</b>
<b>01200000</b>		Tuition Revolving	\$6,452,000	\$6,347,997
	<b>TOTAL</b>		<b>\$6,452,000</b>	<b>\$6,347,997</b>

## STABILIZATION FUND

<b>BALANCE AS OF 6/30/2013</b>	<b>\$0.00</b>
ADDITIONAL APPROPRIATIONS	\$200,000.00
INTEREST REVENUE	\$17.47
EXPENDED	\$0.00
<b>TOTAL AS OF 6/30/2014</b>	<b>\$200,017.47</b>
ADDITIONAL APPROPRIATIONS	\$100,000.00
INTEREST REVENUE	\$217.99
EXPENDED:	
ROOF /WALL RENOVATION PROJECT	(\$52,800.00)
<b>BALANCE AS OF 12/31/2014</b>	<b>\$247,435.46</b>

FY 2016 ASSESSMENT - VERSION 5.0  
MARCH 4, 2015

Total Required Assessments:		
Budget Assessment		
Required Minimum Contribution	\$	5,669,159
Operating Portion	\$	3,453,781
Transportation	\$	1,468,699
LESS: Reg. Trans. Reimb.	\$	(813,197)
Debt and Capital Portion	\$	1,111,055
Total Budget Assessment	\$	10,889,497
Special Programs Assessment <sup>1</sup>	\$	649,455
Total All Assessments	\$	11,538,952

Town/City	Operating Assessment														Debt and Capital Assessment			Total Budget Assessment	Special Programs Assessment <sup>1</sup>			Total All Assessments
	State Required Minimum Assessment <sup>2</sup>				Post Graduate Enrollment Adjustment (s)			Choice Adjustment		Transportation & Remaining Assessment Per District Agreement												
	State Foundation Enrollment <sup>3</sup>	MM Foundation Budget @ \$16,938/ Student	State-Mandated Municipal Contribution %	ESTIMATED State Required Minimum Assessment <sup>2</sup>	Required PG Adj. to DESE Foundation Enrollment	MM Foundation Budget Adj.	Adjusted State Required Minimum Assessment	Stds.	Amount	Total Grade 9-12 Enrollment <sup>3</sup>	Transportation & Operating Assessment Share	Transportation Assessment Share	Total Remaining Operating Assessment	Total Operating Assessment <sup>4</sup>	Enrollment for Capital Assessment <sup>3</sup>	Capital Assessment Share	Total Debt & Capital Assessment		Post-Grad Students <sup>3</sup>	Post-Grad Assessment @ \$3,375/Student	Total Middle School Assessment	
Acton	28	\$ 474,264	76.67%	363,639	3	\$ 38,961	\$ 402,600	1	\$ 5,000	26	6.74%	44,210	\$ 232,265	\$ 684,076	26	6.61%	\$ 73,412	\$ 757,487	4	\$ 13,500	\$ 154,558	\$ 925,545
Arlington	158	\$ 2,676,204	78.69%	2,105,921	-6	\$ (79,972)	\$ 2,025,949		\$ -	146	37.87%	248,257	\$ 1,304,260	\$ 3,578,466	146	37.10%	\$ 412,234	\$ 3,990,700	6	\$ 20,250	\$ -	\$ 4,010,950
Belmont	30	\$ 508,140	82.75%	420,495	1	\$ 14,017	\$ 434,512		\$ -	29	7.52%	49,311	\$ 259,065	\$ 742,888	29	7.37%	\$ 81,882	\$ 824,770	2	\$ 6,750	\$ -	\$ 831,520
Bolton	10	\$ 169,380	85.95%	145,584	0	\$ -	\$ 145,584		\$ -	10	2.59%	17,004	\$ 89,333	\$ 251,921	10	2.54%	\$ 28,235	\$ 280,156		\$ -	\$ 148,793	\$ 428,949
Boxborough	5	\$ 84,690	89.85%	76,092	0	\$ -	\$ 76,092		\$ -	4	1.04%	6,802	\$ 35,733	\$ 118,627	5	1.27%	\$ 14,118	\$ 132,744	1	\$ 3,375	\$ 29,221	\$ 165,340
Carlisle	8	\$ 135,504	87.55%	118,627	0	\$ -	\$ 118,627		\$ -	8	2.08%	13,603	\$ 71,466	\$ 203,696	8	2.03%	\$ 22,588	\$ 226,285		\$ -	\$ -	\$ 226,285
Concord	12	\$ 203,256	85.63%	174,041	4	\$ 58,014	\$ 232,055		\$ -	12	3.11%	20,405	\$ 107,199	\$ 359,659	12	3.05%	\$ 33,882	\$ 393,541	4	\$ 13,500	\$ -	\$ 407,041
Dover	3	\$ 50,814	88.81%	45,130	0	\$ -	\$ 45,130		\$ -	3	0.78%	5,101	\$ 26,800	\$ 77,031	5	1.27%	\$ 14,118	\$ 91,149		\$ -	\$ -	\$ 91,149
Lancaster	34	\$ 575,892	72.01%	414,686	-1	\$ (12,197)	\$ 402,489	1	\$ 5,000	32	8.30%	54,413	\$ 285,865	\$ 747,767	32	8.13%	\$ 90,353	\$ 838,120		\$ -	\$ 126,717	\$ 964,836
Lexington	45	\$ 762,210	85.40%	650,906	-3	\$ (43,394)	\$ 607,512		\$ -	41.5	10.77%	70,566	\$ 370,731	\$ 1,048,810	41.5	10.55%	\$ 117,176	\$ 1,165,986	2	\$ 6,750	\$ -	\$ 1,172,736
Lincoln	5	\$ 84,690	86.17%	72,975	1	\$ 14,595	\$ 87,570		\$ -	4	1.04%	6,802	\$ 35,733	\$ 130,105	5	1.27%	\$ 14,118	\$ 144,222	2	\$ 6,750	\$ -	\$ 150,972
Needham	23	\$ 389,574	85.41%	332,735	1	\$ 14,467	\$ 347,202		\$ -	22	5.71%	37,409	\$ 196,532	\$ 581,143	22	5.59%	\$ 62,117	\$ 643,260	2	\$ 6,750	\$ -	\$ 650,010
Stow	18	\$ 304,884	84.10%	256,414	1	\$ 14,245	\$ 270,659		\$ -	18	4.67%	30,607	\$ 160,799	\$ 462,065	18	4.57%	\$ 50,823	\$ 512,889	1	\$ 3,375	\$ 102,416	\$ 618,680
Sudbury	27	\$ 457,326	86.91%	397,479	-2	\$ (29,443)	\$ 368,036		\$ -	24	6.23%	40,809	\$ 214,399	\$ 623,244	24	6.10%	\$ 67,764	\$ 691,009	1	\$ 3,375	\$ -	\$ 694,384
Wayland	5	\$ 84,690	88.06%	74,578	-1	\$ (14,916)	\$ 59,662		\$ -	3	0.78%	5,101	\$ 26,800	\$ 91,563	5	1.27%	\$ 14,118	\$ 105,681	1	\$ 3,375	\$ -	\$ 109,056
Weston	3	\$ 50,814	89.50%	45,479	0	\$ -	\$ 45,479		\$ -	3	0.78%	5,101	\$ 26,800	\$ 77,380	5	1.27%	\$ 14,118	\$ 91,498		\$ -	\$ -	\$ 91,498
TOTAL	414	\$ 7,012,332	81.21%	\$ 5,694,781	-2	\$ (25,622)	\$ 5,669,159	2	\$ 10,000	385.5	100.00%	\$ 655,502	\$ 3,443,781	\$ 9,778,442	393.5	100.00%	\$ 1,111,055	\$ 10,889,497	26	\$ 87,750	\$ 561,705	\$ 11,538,952

Footnotes:

1. Special Programs Assessment provides funding for the Middle School Program to those communities that offer the program. Also includes 50% tuition costs for Post Graduate in-district students. Allocation of Middle School costs for Acton (83.6%) and Boxborough (16.4%) based on 10/1/14 enrollment at RJ Grey school.

2. The State Required Minimum Assessments are based on estimated DESE Ch. 70 funding.

3. All student enrollment numbers are based on FY15 enrollments as of October 1, 2014. Per the District Agreement, the minimum enrollment for capital expenses is 5 FTE students.

4. The Total Operating Assessment equals the sum of the State Required Minimum assessment, the Transportation assessment, the Choice adjustment, and the remaining allocated assessment per the District Agreement.



# FY16 ESTIMATED REVENUE PLAN- VERSION 5.0 03/04/15

PRELIMINARY - FOR DISCUSSION PURPOSES ONLY				
	<u>FY15</u>	<u>FY16</u>	<u>Difference</u>	<u>% Chg.</u>
<b>Total Operating Budget</b>	<b>19,645,065</b>	<b>19,831,003</b>	<b>185,938</b>	<b>0.95%</b>
<b><u>Non-Assessment Revenue:</u></b>				
CH. 70 Aid	2,166,677	2,164,957	(1,720)	-0.08%
CH. 71 Reg. Trans. Reimb.	760,241	813,197	52,956	6.97%
Prior Year Tuition	5,965,997	5,418,352	(547,645)	-9.18%
Current Year Tuition	382,000	400,000	18,000	4.71%
Certified E & D	100,000	145,000	45,000	45.00%
<b>Total Non-Assessment Revenue</b>	<b>9,374,915</b>	<b>8,941,506</b>	<b>(433,409)</b>	<b>-4.62%</b>
<b>Required Member Town Assessments</b>	<b>10,270,150</b>	<b>10,889,497</b>	<b>619,347</b>	<b>6.03%</b>
<b><u>Assessment Allocation by Category:</u></b>				
Minimum Required Contribution	5,853,666	5,669,159	(184,507)	-3.15%
Transportation Budget	606,985	655,502	48,517	7.99%
Debt Assessment	463,477	520,082	56,605	12.21%
Capital Assessment	550,985	590,973	39,988	7.26%
Assessments over Minimum Contribution	2,795,037	3,453,781	658,744	23.57%
<b><u>Total Assessments *</u></b>	<b>\$ 10,270,150</b>	<b>\$ 10,889,497</b>	<b>\$ 619,347</b>	<b>6.03%</b>

*Total Assessments do not include assessments for the Post Graduate or Middle School programs.*

# GLOSSARY

TERMS	DEFINITION
<b>ASSESSMENT</b>	Our 16 member towns support the Minuteman budget by paying an assessment determined by the regional agreement document. DESE sets the minimum local contribution amount each town must pay and any amount over that minimum is apportioned according to the regional agreement which currently is operational share of enrollment on the previous October 1.
<b>PPI</b>	Progress and Performance Index (PPI): The PPI combines information about narrowing proficiency gaps, growth, and graduation and dropout rates over multiple years into a single number. All districts, schools, and student subgroups receive an annual PPI based on improvement over a two-year period and a cumulative PPI between 0 and 100 based on four years of data. For a group to be considered to be making progress toward narrowing proficiency gaps, its cumulative PPI must be 75 or higher.
<b>CHAPTER 74</b>	Mass General Law that governs vocational education programs in Massachusetts.
<b>CHOICE</b>	Minuteman no longer accepts School Choice students. Student who attended Minuteman and then chose to attend another public high school (not their home town) who accepts school choice students.
<b>CTE</b>	Career & Technical Education - synonymous with Vocational Ed
<b>DESE</b>	Department of Elementary and Secondary Education. (Formerly DOE)
<b>DOE</b>	Department of Education
<b>FTE</b>	Full time equivalent - used as a standard basis of measure for student and staff figures
<b>GENERAL ADVISORY COUNCIL</b>	Council of volunteer business & industry representatives who advise the career and technical programs on current equipment needs, labor/market trends, employability skills, new industry development needs.
<b>HALF DAY PROGRAM (AM)</b>	Currently 2 of our member towns' high schools coordinate with Minuteman to provide the opportunity to have their students attend Minuteman for career and vocational training programs and their town high school for academic classes.
<b>HEADCOUNT ENROLLMENT</b>	Number of actual student body (heads) enrolled.
<b>HEALTH TRUST</b>	Minuteman is one of 5 regional vocational schools to be a member of Mass Bay Health Care Trust. The Trust has greater purchasing power to obtain better rates than any one of our schools alone. Each school is represented by 2 labor representatives and 2 management representatives who are voting Trustees.
<b>INCLUSION</b>	A program which aims to include more children with special needs in the general classroom rather than keeping them in a separate classroom setting or offering special services on a pull-out basis.
<b>LEA</b>	Local Education Agency: i.e. the individual local school district. Minuteman Regional is a LEA. Within the School Department the term is used to identify the operating budget exclusive of grants, capital funding, revolving accounts or expenses which might be funded through other parts of the Town's budget.
<b>MCAS</b>	Massachusetts Comprehensive Assessment System: As required by the Education Reform Law of 1993, MCAS was implemented to annually test all public school students across the Commonwealth in order to measure and report performance based on the Curriculum Frameworks learning standards. Students must pass the MCAS tests as one condition for earning a high school diploma.
<b>MIDDLE SCHOOL PROGRAM</b>	Currently 2 of our 16 towns elected to have Minuteman operate a technology program in their Middle School to expose students to engineering. All operational costs are each individual town program is fully borne by that town.

## GLOSSARY

<b>MSBA</b>	Massachusetts School Building Authority; this is the state's building assistance organization.
<b>NCLB</b>	No Child Left Behind Act enacted by federal law in 2001.
<b>NEASC</b>	New England Association of School and Colleges: the organization that accredits high schools.
<b>NON-RESIDENT TUITION</b>	MGL Chapter 74 allows students who live in MA and do not live in one of our 16 member towns to attend Minuteman and their town must pay the tuition rate set by Minuteman school committee (maximum \$ determined by DESE) as well as pay to transport the student to Minuteman.
<b>POST GRADUATE (PG)</b>	Post Graduate students who attend vocational programs along with our grade 9-12 students in certain areas. PG students do not attend academic classes. PG Students from non-member towns pay 100% of their own tuition; PG students from our 16 member towns will pay 50% of tuition costs (\$6,000 in total) during FY14 with the member town paying the remaining 50% through assessments.
<b>POST SECONDARY</b>	Post Secondary are adult learners who attend only vocational program classes, not academic classes, in a separate adult only classroom format.
<b>PT/OT</b>	Physical Therapy/Occupational Therapy (provided to some Special Needs students as part of their individual educational plans).
<b>OTHER POSTEMPLOYMENT BENEFITS (OPEB)</b>	This is health insurance benefits provided to Minuteman retired employees. Government Accounting Standards require that the district financial statements report these benefits on an accrual basis rather than on a pay-as-you-go basis.
<b>REGIONAL AGREEMENT</b>	Document that governs Minuteman operations, funding and membership.
<b>REGIONAL AGREEMENT TASK FORCE</b>	Volunteer committee formed by the School Committee made of up various town representatives who reviewed the current regional agreement and made recommendations to the Superintendent and School Committee on potential changes to the agreement.
<b>SCHOOL IMPROVEMENT COUNCIL</b>	A Council of parents, teachers and community representatives who advise the school principal on ways in which the school may be improved. School councils were created under the terms of the Education Reform Act of 1993.
<b>SPED</b>	Special Education: Program for students with special needs as defined by Chapter 766. The term is used interchangeably with "Special Needs" and "Special Services".
<b>STABILIZATION FUND</b>	Minuteman has established a stabilization fund, The purpose of the fund is to set aside money for future capital projects. Appropriations from this account require a two-thirds vote of all members of the School Committee.
<b>VOC ED</b>	Vocational Education which provides career and technical training in 21 different program areas at Minuteman
<b>YOUTH PROGRAMS</b>	During the summer, February/April vacations and specified Saturdays, a number of youth enrichment classes are offered to students in grades 1-8 for a nominal fee paid by the parents to support the program costs.