

Minuteman School Council Meeting

Tuesday, March 26, 2019

Present: Jack Dillon, Allyson Huntington, Cliff Keirstead, Trish Flueckiger,

Cheryl Mixon; Recorder

Meeting called to order at 4:00pm

Attendance Averages

- Jack Dillon shared the attendance report from the Massachusetts Department of Elementary and Secondary Education (DESE); it shows that we have reduced the percentage of chronically absent students from 12.6% in 2018 to 7% for 2019 so far.
- Hispanic/Latino students have a higher percentage of chronic absences; we will work to address and support this population.
- Allyson Huntington suggested a snapshot of this time period last year to compare with this year.

Attendance Brochure

- Cheryl Mixon presented an attendance brochure designed to educate and inform parents and caregivers on chronic absenteeism, along with available resources in and out of school.
- The brochure will be mailed home to new students, the school physician, and available at the Admissions office, open houses, and new student orientation day.

Attendance Incentives

- Ideas for incentives to promote good attendance were discussed.
- Jack Dillon will reach out to local Dunkin Donuts for gift cards
- Other suggestions – first to sign out for seniors, earlier sign out for prom, lunch at the Fife and Drum

Other Information

Coop Time Sheet

- Trish Flueckiger asked about the possibility of accessing the job board to see employer's comments on the student's work; Cheryl Mixon will speak to Joe Pitta and invite him to the April meeting.

Handbook Changes

- Brian Tildsley will be at the April meeting to discuss changes to the handbook.

April Meeting

- Cheryl Mixon will send out potential dates for April.
- Final visit to new building will be set for June.

Adjournment

- Meeting was adjourned at 5:15pm.