



**SPECIAL MEETING
MINUTEMAN SCHOOL COMMITTEE
MONDAY JUNE 27, 2016 6:30 PM
PAUL REVERE ROOM 758 MARRETT ROAD, LEXINGTON, MA
AGENDA**

Times listed are approximate.

6:30 PM

1. CALL TO ORDER: OPEN SESSION
2. PUBLIC COMMENT
3. CHAIR'S REPORT, *Jeff Stulin*

4. SUPERINTENDENT'S REPORT, *Ed Bouquillon*
 - a. Update on Stakeholder Meeting 6.20.16
 - b. Recommended Vote: To authorize debt under MGL Ch. 71, Sec. 16 (n)

5. ASSISTANT SUPERINTENDENT REPORT, *Kevin Mahoney*
 - a. Potential Vote: To approve Budget Transfers to Fund the Costs Associated with Conducting a District Wide Election

7:30 PM

6. ADJOURNMENT

Attachments to Agenda Special School Committee Meeting

Monday June 27, 2016

4. Superintendent's Report

b. Recommended Vote: To authorize debt under MGL Ch. 71, Sec. 16 (n)

**Minuteman Regional Vocational Technical School District
Suggested Form of MSBA Funded Project Vote -- For District-Wide Election**

VOTED: That the Minuteman Regional Vocational Technical School District (the “District”) hereby appropriates the amount of \$144,922,478 for the purpose of paying costs of designing, constructing and originally equipping a new district school, to be located at 758 Marrett Road, Lexington, Massachusetts, and for the payment of all other costs incidental and related thereto (the “Project”), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee. To meet this appropriation the District is authorized to borrow said amount, under and pursuant to Chapter 71, Section 16(n) of the General Laws and the District Agreement, as amended, or pursuant to any other enabling authority. The District acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that the District may receive from the MSBA shall not exceed the lesser of (i) forty-four and three quarters percent (44.75%) of eligible, approved Project costs, as determined by the MSBA, and (ii) the total maximum grant amount determined by the MSBA, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

The debt authorized by this vote shall be submitted to the registered voters of the District’s member towns for approval at a District-wide election in accordance with the provisions of Chapter 71, Section 14D and Chapter 71, Section 16(n) of the General Laws and the District Agreement. The date of such District-wide election shall be _____, 2016.

ELECTION WARRANT

The Commonwealth of Massachusetts

**MINUTEMAN REGIONAL VOCATIONAL
TECHNICAL SCHOOL DISTRICT**

Middlesex, ss.

To the registered voters of the Towns of Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland and Weston,

GREETINGS:

You are hereby notified and warned that the inhabitants of the Towns of Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland and Weston registered to vote in any of said Towns, said Towns being the member towns of the Minuteman Regional Vocational Technical School District, are to meet at their respective polling places, to wit,

In the TOWN OF ACTON at the _____, located at _____ in said Town, in the TOWN OF ARLINGTON at the _____ located at _____ in said Town, in the TOWN OF BELMONT at the _____ located at _____ in said Town, in the TOWN OF BOLTON at the _____ located at _____ in said Town, in the TOWN OF BOXBOROUGH at the _____ located at _____ in said Town, in the TOWN OF CARLISLE at the _____ located at _____ in said Town, in the TOWN OF CONCORD at the _____ located at _____ in said Town, in the TOWN OF DOVER at the _____ located at _____ in said Town, in the TOWN OF LANCASTER at the _____ located at _____ in said Town, in the TOWN OF LEXINGTON at the _____ located at _____ in said Town, in the TOWN OF LINCOLN at the _____ located at _____ in said Town, in the TOWN OF NEEDHAM at the _____ located at _____ in said Town, in the TOWN OF STOW at the _____ located at _____ in said Town, in the TOWN OF SUDBURY at the _____ located at _____ in said Town, in the TOWN OF WAYLAND at the _____ located at _____ in said Town, and in the TOWN OF WESTON at the _____ located at _____ in said Town

on _____, _____, _____, 2016 at _____ o'clock [a.m.] [p.m.] to vote by BALLOT on the following question:

“Do you approve of the vote of the Regional District School Committee of the Minuteman Regional Vocational Technical School District on June 27, 2016, to authorize the borrowing of \$144,922,478 to pay costs of constructing a new district school, which vote provides, in relevant part, as follows:

VOTED: That the Minuteman Regional Vocational Technical School District (the "District") hereby appropriates the amount of \$144,922,478 for the purpose of paying costs of designing, constructing and originally equipping a new district school, to be located at 758 Marrett Road, Lexington, Massachusetts, and for the payment of all other costs incidental and related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee. To meet this appropriation the District is authorized to borrow said amount, under and pursuant to Chapter 71, Section 16(n) of the General Laws and the District Agreement, as amended, or pursuant to any other enabling authority. The District acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that the District may receive from the MSBA shall not exceed the lesser of (i) forty-four and three quarters percent (44.75%) of eligible, approved Project costs, as determined by the MSBA, and (ii) the total maximum grant amount determined by the MSBA, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA. "

Yes _____ No _____

The polls will be open from _____ o'clock [a.m.] [p.m.] to _____ o'clock in the evening.

The District Secretary is hereby directed to serve this Warrant by posting an attested copy thereof in at least one public place in each of the Towns of Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland and Weston, and by publishing a copy thereof at least once in a newspaper of general circulation in the District, said posting and publication to occur at least ten days before the day of election as aforesaid.

The District Secretary shall make due return of this Warrant with his or her doings thereon to the office of the District Secretary on or before the day of the election aforesaid.

Given under our hands and the seal of the Minuteman Regional Vocational Technical School District this _____ day of _____, 2016.

Minuteman Regional Vocational Technical
School District Committee

A True Copy Attest:

District Secretary

DATE:

RETURN OF SERVICE

The undersigned, Secretary, of the Regional District School Committee of the Minuteman Regional Vocational Technical School District, certify that at least 10 days prior to _____, __, 2016, I posted or caused to be posted, a true and attested copy of this warrant in the Town Clerk’s office in each of the Towns of Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland and Weston (collectively, the District’s “Member Towns, and in addition, that I caused a copy of the within warrant to be published in a newspaper of general circulation within the Member Towns of the District on _____, 2016, which date was also at least 10 days prior to _____, __, 2016, all as required by Chapter 71, Section 16(n) of the General Laws.

District Secretary

DATE: _____

5. Assistant Superintendent's Report

- a. VOTE: To transfer the sum of \$100,000 from account #01.08.8600 – Interest- Building Project and transfer to account #01.08.1230 – Districtwide Election Expenses.



TO: Minuteman School Committee
FROM: Kevin F. Mahoney, Assistant Superintendent of Finance
RE: FY17 Budget Transfer Request
Funding for Districtwide Ballot for School Building Project
DATE: June 23, 2016

In preparation of a possible districtwide ballot election, the statute requires that the school district reimburse all costs incurred by each member town associated with conducting the election. It is estimated that the total costs will be at least \$100,000. Funding for this purpose was not included in the FY17 budget, requiring a vote of the School Committee to transfer funds.

At the completion of the election process, a financial report will be presented to the School Committee and will likely require an additional budget transfer request.

There is \$500,000 budgeted for an anticipated bond interest payment in FY17. The assumption was that authorization for the project would have been finalized at the May Annual Town Meetings, and that we would be issuing bonds for design work and early bid packages for steel and other exterior materials in late August/early September. Under this timeline, a semi-annual interest payment would have been due on the bonds in February or March 2017. However, with the delay in project approval, it looks more likely that the first debt service payment will not be due until July 2017(FY18). Therefore, this is an appropriate source of available funds to transfer \$100,000 to fund the districtwide ballot expenses.

This is to request the School Committee vote to authorize the FY17 budget line item transfer listed below:

MOVE to transfer the sum of \$100,000 from account #01.08.8600 – Interest- Building Project and transfer to account #01.08.1230 – Districtwide Election Expenses.