

MINUTES

FINANCE SUBCOMMITTEE MEETING

Thursday December 1, 2016 6:30 PM Paul Revere Room, Minuteman High School

Present: Carrie Flood, Dave Horton, Kevin Mahoney, Elizabeth Rozan; also Jack Dillon, Annamaria Schrimpf, George Clement, Michelle Roche

Absent: Sue Sheffler

1. Call to Order: Open Session

The Chair called the meeting to order at 6:30 PM.

2. Approval of Past Minutes: 10.25.16

Moved (Horton) and seconded (Flood)

To approve the past minutes of 10.25.16, as presented

Unanimous

3. Executive Team FY 18 Budget Presentations

Kevin Mahoney introduced the FY 18 Budget Presentations by providing a context for the department budget requests. He discussed the guiding values to create success, the 2016-17 school wide goals, the district challenges, the recent district credit rating, the FY 18 budget guidelines, and cost considerations. He noted the bottom line to date, with the total FY 18 Budget Request of \$19,924,253, reflecting a 0.99% increase over FY 17, with a total on the assessments to the towns of \$11,940,088, reflecting a 9.1% increase over FY 17.

George Clement summarized the status of enrollment, recruitment, and retention, noting enrollment types for Class of 2020, the number of applications, and shared some statistics on how attendance at events relates to applications.

Michelle Roche described the objectives in the Career and Technical Education area, along with equipment requests, and described some off-site projects that the students are involved in. She shared photos some of the newer pieces of equipment, made possible by the recent grant award, and gave counts by grade in the different technical programs. She compared capital equipment requests FY 17 to FY 18, and noted the gradual decline in the Perkins Budget.

In Amy Perrault's absence, **Kevin Mahoney** gave a summary of the Special Education budget considerations 2011-16, and highlighted the Special Education students by primary disability type. He described the staffing, the caseloads, the grants and expenditures, and offered some data on the Guidance Department, English Language Learners, and Nursing Services.

Annamaria Schrimpf reviewed the guiding principles used to leverage technology for learning. She discussed the school goals, gave an update on the budget objectives for this area, and described current initiatives in the areas of Digital Learning, Professional Development, and the new building related to preparing for the future. She then compared budget requests this year to last.

Jack Dillon gave an overview of staff development, student activities, athletics and clubs, and the priority focus on security.

Kevin summarized his goals of maximizing the allocation of financial resources. He noted that these annual presentations are intended to provide a helpful understanding of what is needed to sustain the investment in quality education at Minuteman, and noted that he will providing a more complete review as the budget process continues. There was a discussion about efforts to reduce assessments, how best to present the assessment information to the towns, and the gradual transition to the new building and newly configured district.

4. Adjournment

There being no further business, the Chair adjourned the meeting at approximately 8:00 PM.

Elizabeth Rozan, Recorder