
Agenda item: CTE Staff and Staffing **Presenter:** Michelle Roche
Discussion: Carpentry position has not been filled yet, position requires someone who can go offsite. Advanced Manufacturing program needs a teaching assistant.
Conclusions: Special Education Department could help with temporary help in the Advanced Manufacturing program.
Ed said we'll know if a permanent TA is needed when the freshmen enrollment is known in Advanced Manufacturing.
Action items

Agenda item: Early Education and Care Restructuring Update **Presenter:** Michelle Roche
Discussion:
Conclusions:
Action items Post for a long-term sub for Early Education and Care. Include in the job description preferred licensure for manager and teacher position.

Agenda item: Advanced Manufacturing Open House Ribbon Cutting **Presenter:** Michelle Roche
Discussion: February 15th is the date for the open house ribbon cutting from 10 am – 2 pm. The secretary of workforce labor and development will be attending along with many businesses. Some of the businesses include: iRobot Corporation, Amazon Robotics, AccuRounds. Governor Baker has been asked but not confirmed. Steve Sharek is seeking other possible guests to attend.
Conclusions:
Action items

Agenda item: CPR Update **Presenter:** Michelle Roche
Discussion: Lisa Weinstein oversees the CPR and will be coming here for our review.
Michelle is registered to participate in a CTE webinar regarding the CPR on November 28th.
Conclusions:
Action items

Agenda item: Middle School Tour/Minuteman School Committee **Presenter:** Jack Dillon/George Clement
Discussion: 390 students from in-district middle schools visited Minuteman today. It was a great showing Minuteman kids and the middle school kids were great. 15-20 students from Wayland will be visiting after Thanksgiving.
Conclusions:
Action items

Other Information

Amy Perreault

- Ms. Jenkins is on maternity leave, Kori is the sub that will fill in while Ms. Jenkins is out.
- The nursing substitute is being finalized.
- Two interns are helping with Mrs. Bruno's case load.
- Christopher Willard from MPY is available for mental health professional development training, he is willing to negotiate the cost.

Meeting Adjourned: 1:58 pm