

Minuteman Regional High School
Guide to Special Services and Programs
2007 – 2008

The following services and programs are provided at Minuteman. In the event that you need to contact the ‘right’ person, a ‘go to’ list has been generated for you to use.

<u>Service/Program</u>	<u>Contact Person(s)</u>	<u>Ext.</u>
504 – Section of the Rehabilitation Act	J. Wiggin, Director of Pupil Personnel Services	285
51A – Child Abuse and Neglect	S. Robichaud, Social Worker.....	284/282
Athletics.....	J. Donato, Director of Athletics and Student Activities	395
Bloodborne Pathogens.....	L. Ryan, Nurse	287
Building Evacuation, Fire Drill.....	J. Lavery, Principal/Assistant Superintendent.....	217
Civil Rights Coordinator	T. Markham, Asst. Superintendent	326
Community Education	S. Calandrella, Program Coordinator	428
Co-op Placement	K. Miller, Guidance	225
CPR Coordinator for Minuteman.....	T. Markham, Assistant Superintendent	326
*Crisis Planning (see below for team members).....	J. Lavery, Principal/Asst. Superintendent/ J. Lahiff, SRO.....	217/266
Discipline	J. Dillon, Assistant Principal	290/280
District Accommodation Plan.....	J. Lavery, Principal/Assistant Superintendent.....	217
English Learner Education (ELE)	C. Maynard, ELE Coordinator	328
Facilities	B. Bryan, Facilities Director	242/444
Guidance Department.....	K. Miller, Senior Counselor	225
Admissions	M. Gonzalez.....	244
Senior Class (2008).....	K. Miller.....	225
Junior Class (2009)	L. Sutherland	212
Sophomore Class (2010).....	C. Manning.....	x246
Freshman Class (2011).....	D. Dempsey	x223
Homeless Students	S. Robichaud, Social Worker.....	284/282
IEP – Individual Education Plan	W. Verbits, Special Education Director	283
Learning Styles Inventory Data	K. Miller, Guidance	225
Library.....	T. Burke, Librarian	409
MCAS Academic Data	D. McGlaughlin (M)/ B. Blake (E) / G. Koning	427/332/316
MSDS, Right-to-Know, OSHA, Chemical Safety, etc.....	C. Zanin, Safety Coordinator.....	348/349
Non-traditional Team.....	D. Dempsey/ C. Manning/ T. Markham.....	223, 246, 326
Nutritional Programs and Services.....	R. Kohlstrom, Culinary	206
Perkins (Career and Technical Ed).....	T. Markham, Asst. Superintendent	326
Physical Restraint Policy/Procedures	J. Dillon, Asst. Principal/ B. Tildsley, Dean.....	280, 405
Pre-referral Process	J. Wiggin, Director of Pupil Personnel Services	285
Safe & Drug-Free Schools & Communities Act	D. Dempsey, Guidance/ J. Lahiff, SRO.....	244/266
School Council.....	J. Lavery, Principal/Asst. Superintendent.....	217
School Psychologist	F. Dalgin, School Psychologist.....	384/282
SkillsUSA.....	J. Baker, P. Meredith.....	262/416
Student Activities.....	J. Donato, Director of Athletics and Student Activities	395
Student Records, Exit Interviews, Admissions	K. Miller/ M. Gonzalez	225/244
Tech Prep Coordinator.....	M. Ham, Office Technology	323/416
Title I – Economically & Educationally		
Disadvantaged Students.....	J. Wiggin, Director of Pupil Personnel Services	285
Title IX – Coordinator/ Hazing, Harassment.....	T. Markham, Asst. Superintendent	326
Transportation	J. Gibbons, Coordinator	425
Vocational Coordinator.....	G. Taliadouros, Division Coordinator.....	207

***Crisis Team Members:** Tom Markhan, Assistant Superintendent • Jim Lavery, Principal • Jack Dillon, Assistant Principal • Bruce Bryan, Facilities Director • Lindy Ryan, School Nurse • Carol Zanin, Health and Safety Committee Chair • Brian Tildsley, Dean of Students • Donna Heisler, Webmaster • Ernie Houle, • Joe Lahiff, Detective Lexington Police Department, Minuteman SRO